

## St Teath Parish Council

**Minutes of the St Teath Parish Council Finance & Staffing Committee Meeting held on Monday, 30<sup>th</sup> September 2019 in the St Johns Church Room, Delabole at 7.30pm.**

**Present:** Cllrs. R Lyle, T Kingdon, L Rose, P Homans, G Heard.

**Also attending:** Mrs J Hoskin (Parish Clerk)

Item No		Action by
1	<b>To receive apologies for absence</b> were received from Cllr A Stacey.	
2	<b>Declarations of Interest – To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00</b> None declared at this stage of the meeting.	
3	<b>Accounts for 2019/2020 – April to August and current financial position.</b> The Clerk circulated copies of the accounts for the current year, to date. These were newly formatted as recommended by the Auditor and the committee were happy with the accounting system presented. Cllr T Kingdon offered to assist the Clerk in formatting the columns.	Clerk / TK
4	<b>Budget for 2020/2021 to start the budget for the next financial year.</b> Having looked at the current financial position, the anticipated balance at the year end, along with the draft budget for 2020/2021 it was proposed by Cllr T Kingdon, seconded by Cllr L Rose and unanimously agreed a precept of £88,683 be requested. The meant the precept would remain the same as the current year 2019/2020 and the same as the 2018/2019 year.	
5	<b>Work place pension scheme for employees – update from Clerk.</b> The clerk awaited information but had decided not to take up the offer of a pension with the Parish Council.	
6	<b>To report on the reimbursement of payment from Cornwall Council for the concessionary bus passes for children in Delabole.</b> The Clerk had received the reimbursement of payments previously made for the children’s concessionary bus passes, following the decision by the Ombudsman that passes should be granted by Cornwall Council.	
7	<b>CALC – Clerks Vat and Finance Training – 15<sup>th</sup> October 2019.</b> The committee agreed to pay the clerks mileage for this training. The seminar fee was being paid by another Council.	
8	<b>Any other business for this meeting.</b> <ul style="list-style-type: none"> <li>○ <b>Traffic Warden (SLA).</b> The Clerk reported that the SLA had been reinstated and she awaited the monthly invoices for the service provided.</li> <li>○ <b>Barclays Bank charges.</b> The Committee supported the Clerks request that enquiries be made as to why bank charges were being made to the</li> </ul>	

	<p>account.</p> <ul style="list-style-type: none"> <li>○ <b>HMRC File</b> – The Clerk presented the HMRC file that contained information on the staff income tax payments and tax records.</li> </ul>	
<b>9</b>	<b>To close the meeting.</b> There being no further business the meeting closed at 8.15pm	

Dated.

Signed.