## **St Teath Parish Council**

Minutes of the Meeting of St Teath Parish Council held on Tuesday, 6<sup>th</sup> July 2021 in the Church Hall, St Teath at 7.00pm.

**Present:** Cllrs. T Kingdon (Chairman), W Kitto (Vice Chairman), T Banks, D French, B Fox, K KItto, N Turner.

Also attending: Mrs J Hoskin (Parish Clerk)

Cllr D Fairman (Cornwall Council) Four members of the public

Item No		Action by
	Prior to the start of the meeting co-opted Councillors K Kitto, B Fox and N Turner signed their "Declarations of Acceptance" of Office and received their Resister of Members Interests forms.	
1	To receive apologies for absence. None.	
2	Declarations of Interest – To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None declared at this stage of the meeting.	
3	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas (Meeting then closes to the public).  The Chairman welcomed the new councillors to the team and invited the members of the public to address the council, if they so wished.  A Delabole resident and Delabole Parish Councillor notified the meeting he was attending in his capacity as a member of the public, mentioned the splitting of the two villages, the formation of the new Delabole Parish Council and some issues that he felt had not been resolved. The Chairman notified the gentleman that the parish council could not respond but the Clerk would note the matters raised and this would be sorted. The Chairman explained the hand-over process whereby the two parish clerks along with the chairman from both councils had met.  Other residents expressed their concerns in relation to a planning application for a proposed camp site at Higher Tynes Farm. The council also noted the apparent change of use of an existing dry store building to a farm shop / function room.	
4	To receive and approve the Minutes of the Meeting held on the 8 <sup>th</sup> June 2021.  The Minutes of the Meeting held on the 8 <sup>th</sup> June 2021 were approved and signed by the Chairman; proposed by Cllr W Kitto, seconded by Cllr T Banks and agreed by those who attended. It was noted that Cllr B Fox had attended as a member of the public and reported the issue of vehicles parking on the pavement.  Matters Arising:  Item 15 Allotments. Cllr B Fox updated the council on the entrance and obstructions to the allotments via the gate in Bruallen Close.	
5	County Council – to receive a report from the ward member. To include an update on the funding for the 20mph scheme and timescale for this work. Cllr D Fairman stated the funding	

	for the 20mph scheme was in place and he was arranging a meeting with Cormac Officer Oliver Jones. The Chairman asked about the timescale for this work and ClIr Fairman confirmed it should be completed within the 2021/2022 financial year (before 31st March 2022).	
6	Clerks Report – for information only. Councillors received the Clerks report. The Clerk suggested an application Cornwall Councillors Community Chest Fund for the work required to repair the bus shelter. Cllr Fairman offered to visit the shelter with Oliver Jones (Cormac) to gauge the possibility of installing black and white marker posts to protect the structure. It was noted the seat inside the shelter needed to be replaced. Cllr K Kitto offered to obtain a quote for the work required.	Clerk
7	Planning – to receive and report on the following applications and any further applications received between the publication of the agenda and the meeting.  a) PA21/04397 Mr David Mewton, Trehannick Cottage, Allen Valley Road, St Teath – Extend existing single storey kitchen and relocate and extend garage. To note the councils support. Support, proposed by Cllr W Kito, seconded by Cllr D French and unanimously agreed.  b) PA21/04833 Mr Charles Curnow, 3 Rosevale Gardens, St Teath – rear single storey	
	<b>extension to create new lounge.</b> Cllrs. W Kitto and K Kitto declared an interest and abstained. The council resolved to support the application; proposed by Cllr D French, seconded by Cllr N Turner and unanimously agreed by those able to vote.	
0	c) PA21/01295Mr & Mrs James & Sarah Mably, Higher Tynes Farm, St Teath – Change of use of part of agricultural field to form campsite and erection of ancillary toilet block. It was proposed by Cllr T Banks, seconded by Cllr K Kitto and unanimously agreed to object to this application and make the following comments:-  o the site is inappropriate given its close proximity to neighbouring properties part of the site would open up onto the adjacent farm lane and gated access. This poses health and safety concerns in relation to the nearby buildings, the farm business operations, and the safety of livestock.  o the proposed development would create light pollution and noise to neighbouring properties.  o the toilet block is inappropriately placed adjacent to a residential property, making the septic tank less than 15 metres away from the nearest habitable accommodation (Higher Tynes Cottage).  o the location of the proposed timber building could pose a fire spread risk to adjacent homes.  o the proposal does not enhance or conserve the AONB.  o the campsite would create a significant increase in traffic along the B3314 road.	
8	Play Area – St Teath Park and Village Green.  Inspections and to identify any work required. Councillors agreed for the contractor to cut back the outside hedge of the recreation field at his hourly rate. The contractor will also trim the grassed area adjacent to the football club. Cllr W Kitto reported the bolts on the village green swing will be replaced / tightened where needed. The contractor has been asked not to strim the bottom of the legs on the play equipment to prevent the strimmer damaging the wooden posts.	

9	Finance / Staffing:	
	a) To approve the payment of accounts as circulated to Councillors. The Chairman had verified the accounts prior to the meeting. It was proposed by Cllr T Kingdon, seconded by Cllr N Turner and unanimously agreed the accounts be paid.	
	<ul> <li>b) Report on changes to the bank mandate. The Clerk was progressing with the changes to the bank mandate.</li> <li>c) To approve the accounts for 2020/2021 and complete the Annual Return Statements.</li> </ul>	Clerk
	c) To approve the accounts for 2020/2021 and complete the Annual Return Statements. The audited 2020/2021 accounts and Annual Returns had been circulated to Councillors. It was proposed by Cllr N Turner, seconded by Cllr D French and unanimously agreed they be approved and signed.	
	d) Costs to be claimed back from Delabole Parish Council. The Clerk notified the council that some direct debit payments during the overlap would be reimbursed by Delabole Parish Council. Councillors agreed to pay an invoice dated the 31 <sup>st</sup> March for supplies delivered to Delabole public toilets.	Clerk
	e) Donation to St Teath Preschool. It was proposed by Cllr T Kingdon, seconded by Cllr B Fox and unanimously agreed that a donation of £2,750 be given to St Teath Preschool for much needed improvements. The preschool will be asked to update the council once the money has been spent.	Clerk
10	Correspondence – to receive correspondence list – for information only. Noted actions to be taken on the free landmark trees. Cllr B Fox notified the meeting of the group of ladies voluntarily planting wildflowers in areas of the village. The group would welcome volunteers to help.	
	The new development along North Road had completed the sale of the first plot and therefore the community benefit money was available. Agreed to place this on the agenda for the September meeting.	Clerk
11	Neighbourhood Plan – public meeting to be held on Tuesday, 13 <sup>th</sup> July 2021 to gauge parishioners views. The Clerk had provided a copy of the Good Councillors Guide to Neighbourhood Planning to Cllr B Fox who was collating details for the Neighbourhood Plan meeting. The Clerk was thanked for the introduction placed in the Timepiece parish magazine. Cllr N Turner offered to assist with google maps. Cllr B Fox was happy to Chair the Neighbourhood Plan meetings. The Chairman informed the meeting that the formation of a committee to take the project forward needed to be community led but approved by the parish council.	BF/ NT/ Clerk
12	Agenda items for the next Full Council Meeting.  O Purchase of a second defibrillator for the village / school and training costs and consider a further defibrillator for the football club / recreation field.  O The provision of a PA system for the carnival and Christmas lights committee.  O To formally acknowledge and support the ladies planting wildflowers.  O Report on public footpaths. Clerk to request stile kits.  O Venue for future parish council meetings.	Clerk
	Parish Matters: The Chairman gave a report on the recent CC Camelford Community Network meeting with future meetings being held on the 28 <sup>th</sup> September 2021, 30 <sup>th</sup> November 2021 and the 25 <sup>th</sup> January 2022. Future meetings to focus on health facilities in the Camelford area.	
13	<b>To advise of the date for the next Full Council Meeting</b> – Tuesday, 7 <sup>th</sup> September 2021. To be held in the Church Hall.	
	The and the charter frame	

14	<b>To close the Meeting.</b> There being no further business the meeting closed at 9.00pm.	

Dated. Signed.