

St Teath Parish Council

Minutes of the Meeting of St Teath Parish Council held on Tuesday, 2nd November 2021 via Zoom online conferencing at 7.00pm.

Owing to the number of Councillors unable to attend the physical meeting due to Covid isolation this left the Council inquorate and unable to meet in the Hall.

Present. Cllrs. T Kingdon (Chairman), T Banks, B Fox, N Turner, D French, K Kitto.

Also attending. Mrs J Hoskin (Parish Clerk)

Item No.		Action by
1	To receive apologies for absence. Apologies were received and accepted from Cllr W Kitto and Cllr D Fairman(Cornwall Council).	
2	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None declared at this stage of the meeting.	
3	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public). No members of the public attended the meeting.	
4	Minutes – to receive and approve the Minutes of the Meeting held on 5th October 2021. The Minutes of the Meeting held on the 5 th October 2021 were approved and signed by the Chairman; proposed by Cllr B Fox, seconded by Cllr T Banks and unanimously agreed.	
5	Cornwall Council report – Cllr D Fairman. An email report from Cllr D Fairman was read, noting that agenda item 11 of this meeting made reference to the Ocean Housing Development in North Road and not the other development of four homes (Mr Cleave). The Chairman offered to contact Cllr D Fairman in relation to the amount of CIL money expected from the Ocean Housing development.	TK
6	Clerks report – for information only. To include an update on the replacement bench for Newhall Green. The Clerk tabled her report stating the seat was on order and delivery was expected within the next few weeks. Cllr K Kitto will confirm the size of the bench in the bus shelter. It was agreed the Clerk and Cllr K Kitto organise the ordering of a new bench. The Clerk will collect the Remembrance Sunday wreath and this will be laid on behalf of the parish council by the Chairman. It was decided that a request for a donation from the Boscastle Coastguards was not an organisation that needed to be supported by St Teath Parish Council.	Clerk/ KK Clerk/ TK

7	<p>Planning – To receive a report on the following applications and any further applications received between the publication of the agenda and the meeting.</p> <p>a) PA21/09531 and PA21//09532 (planning and listed building consent) Phil Banks, North Cornwall Learning Trust, St Teath Community Primary School, North Road, St Teath – Existing south east elevation to be clad in Delabole roof slates and rendered using lime render to match existing elevations. Internal face of wall to have defective plaster removed and replaced with breathable dry lining. Cllrs. T Banks and B Fox declared an interest and abstained. It was proposed by Cllr D French, seconded by Cllr N Turner and agreed by the remainder of the council to support both applications.</p> <p>b) PA21/09799 Mr T Trelevan, Land east of Trekee Bungalow, Trekee Lane, St Teath – Conversion of existing barn to form residential dwelling. Support, proposed by Cllr D French, seconded by Cllr N Turner and unanimously agreed.</p>	
8	<p>Play Areas – St Teath Park and Village Green.</p> <ul style="list-style-type: none"> ○ Inspections and to identify any work required. Cllr W Kitto was unable to attend and present his inspection report. ○ Cornwall Council devolution of the recreation field (football pitch) at St Teath into the parish council’s ownership and transfer of existing lease – update if available. The Clerk had copied the approved minutes of the parish council meeting that contained the resolution to request devolution to the Community Network officer, as requested. ○ To consider new replacement play equipment for the Village Green. Following a discussion on the type of equipment needed and costs it was suggested that CIL money be used along with the donation from the second housing scheme and supported by funds from the parish council, if needed. Cllr K Kitto stated that companies wanted to have a budget amount before visiting the site. It was proposed by Cllr N Turner, seconded by Cllr T Kingdon and unanimously agreed that a budget be set at between £15,000 to £20,000 for quotation purposes. Cllr K Kitto will investigate grant funding options available. It was proposed by Cllr K Kitto, seconded by Cllr B Fox and unanimously agreed the swings be repaired by the Outdoor Play People (quote obtained). ○ To agree the pedestrian gates at the Village Green be altered to open the correct way. Cllrs. B Fox and K Kitto had looked at the pedestrian gates and established the reasons why the gates opened the way they did. It was noted the council had followed guidance when the gates were installed and no further action be taken. Cllr K Kitto will report back to the parishioner who raised the query. ○ Confirmation from the insurance company in relation to work carried out by the Councils contractor. The Clerk confirmed the response from the insurance company in relation to work carried out on parish council items by the contractor (the contractor being responsible for any work he 	<p>KK</p> <p>KK</p>

	completed). Enquiries will be made to ask if he can be added to the councils insurance policy for this type of work, carried out under the instruction of the parish council.	Clerk
9	<p>Finance</p> <p>a) To approve the payment of accounts as circulated to Councillors. It was proposed by Cllr N Turner, seconded by Cllr K Kitto and unanimously agreed the accounts be verified by the Chairman and paid. The council agreed to pay the costs incurred for the pizza night in conjunction with the young peoples questionnaire for the Neighbourhood Plan.</p> <p>b) To consider and approve a donation to the St Teath Christmas Lights Committee. It was proposed by Cllr T Kingdon, seconded by Cllr T Banks and unanimously agreed a representative from the Christmas Lights Committee attends a meeting of the parish council to present their case for a donation. The Clerk to invite.</p> <p>c) To consider a request from the St Teath Allotment Association to improve drainage at the site. It was noted that funds were needed to resolve a possible drainage problem at the site. Cllr B Fox offered to obtain information on what was actually needed and costs.</p> <p>d) To consider a request from St Teath AFC for a donation towards new grass cutting machinery. Cllr N Turner declared an interest and abstained. The Chairman stated the football club needed to provide details of the specific amount of money required and what was being requested. The club should then attend a meeting of the parish council to present their case. This was proposed by Cllr B Fox, seconded by Cllr K Kitto and agreed by the remainder of councillors.</p> <p>The Clerk will establish the amount of \$137 money the council were legally allowed to donate in a financial year.</p> <p>e) Precept for 2022/2023. Item deferred until the December 2021 meeting. The Clerk will provide the predicted budget for 2022/2023.</p>	TK Clerk BF Clerk Clerk
10	Correspondence – To receive the correspondence list – for information only. Noted.	
11	To consider projects for the CIL Money (Community Infrastructure Levy) to be received from the development in North Road, St Teath and how this should be spent. Discussed under Items 5 and 8 of this meeting.	
12	To receive a map of the new parish boundary. The Clerk will bring copies to the next meeting.	Clerk
13	Footpaths – report and update on work required. Matters identified had been reported to Cornwall Council and the Clerk awaited a response.	Clerk
14	Neighbourhood Development Plan – update from Cllrs. B Fox and K Kitto.	

	<p>Cllr B Fox notified the meeting that 104 questionnaire responses had been received. A public meeting held on the 18th November 2021 resulted in 25 volunteers expressing an interest in helping develop the Neighbourhood Plan. Steering groups with a maximum of 10 would be established alongside smaller groups to carry out various tasks.</p> <p>Cllr K Kitto stated Cornwall Council currently do not have a locality team to help. The Chairman thanked Cllr B Fox and K Kitto for the work they were putting into this project.</p>	
15	<p>Road from Knights Mill to St Teath Village and request to Cornwall Council to enhance the safety for pedestrians and carry out any road maintenance required. Update. The Clerk had emailed Cormac in relation to extending the 30mph limit and options to protect pedestrians along this stretch of road. A reply was awaited, and the Clerk suggested a site meeting may be productive.</p>	Clerk
16	<p>Cornwall Council Camelford Community Network – report from the 20mph focus group meeting and actions. To confirm the date of the next meeting. Cllrs. B Fox and K Kito had attended the online meeting. It was noted that the Camelford Community Network Area may be chosen for the pilot scheme although a design scheme had already been drawn up for St Teath. Cllr B Fox was to speak to the Community Network Officer as to a start date. It was noted that mobile flashing speed detectors collected data. The predicted budget of £50,000 had now been reduced to £20,000 for the Community Network Area and this appeared to be calculated on population figures.</p>	BF
17	<p>Additional Agenda items for the next meeting to be submitted to the Clerk by Friday, 26th November 2021.</p> <ul style="list-style-type: none"> ○ Queens Platinum Jubilee – June 2022. 	
18	<p>To advise of the date for the next Full Council Meeting – Tuesday, 7th December 2021.</p>	
19	<p>To close the Meeting. There being no further business the meeting closed at 9.10pm.</p>	

Dated. 7th December 2021

Signed