

## St Teath Parish Council

### Minutes of the Meeting of St Teath Parish Council held on Tuesday, 7<sup>th</sup> June 2022 in the Community Rooms, St Teath at 7.00pm.

**Present:** Cllrs K Kitto (Chairman), B Fox, N Turner, T Banks.

**Also attending:** Mrs J Hoskin (Parish Clerk)  
Cllr D Fairman (Cornwall Council Ward Member)  
Four members of the public

		Action by
1	<b>To receive apologies for absence</b> were received from Cllrs. W Kitto, T Kingdon.	
2	<b>Declarations of Interest – To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00.</b> None declared at this stage of the meeting.	
3	<p><b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas (Meeting then closes to the public).</b> The members of the public were invited to address the council, if they so wished.</p> <ul style="list-style-type: none"> <li>○ Mr J May on behalf of the Allotment Association and item 23 on the agenda, spoke about the land deed and lease for the allotment site and thanked the Clerk for her assistance in answering his questions. He felt there maybe another document detailing the agreement between the parish council and allotment association but neither party had this. The clerk had produced a draft agreement stipulating the length of a proposed agreement but this was not completed. Mr May also asked if the parish council could assist with the costs to replace the gate and post.</li> <li>○ The subject of footpaths was highlighted and those where stiles had still not been replaced. Also, the step accessing a path were discussed and whether or not access could be made more accessible. Obstructions by landowners was also noted, and the Clerk stated these matters were dealt with by the Cornwall Countryside Access Team. Cllr Fairman had visited a local landowner at Trehannick who was happy to look at a diversion order for a public right of way. Cllr Banks thanked Mr Aldis for fixing the way marker discs and asked for more so this work could continue. Cllr Turner offered to chase Cormac for the stile kits.</li> <li>○ The provision of buses was again discussed, the changes to the routes and the dangerous drop off point at Knights Mill. MP Scott Mann had been notified of concerns and Cllr Fairman read out a response he had received from Cornwall Council. The services had been reviewed, the network reshaped and the reduced in areas where the passenger number had dropped. Councillors recognised the buses were being underused but these were vital transport links in rural areas like St Teath and a compromise should be found. The speed of traffic an the new 20mph zones were also discussed.</li> <li>○ The applicant for planning application PA22/03632 (item 8b of the last meeting) spoke about their proposals. Cllr Kitto declared and interest and left the room while this was being reported. Cllr Banks chaired this item. The lady, having clarified the work and impact on the neighbours, asked the parish council to reconsider their comments.</li> </ul>	

5	<p><b>To receive and approve the Minutes of the Meeting held on the 5<sup>th</sup> May 2022.</b> The Clerk will reproduce the minutes having received amendments to Items 8 and 13.</p> <p>(two members of the public left the meeting)</p>	Clerk
6	<p><b>County Council – report from the Cornwall Council Ward member Cllr D Fairman.</b> Cllr Fairman spoke about the problems with the traffic lights along North Road being part of the work for the new housing development, and he had requested the lights be manually operated during school arrival and collection times. Cllr Fox stated these works had created a safeguarding issue for children walking along the road. It was anticipated the lights would be in place for four weeks.</p> <p>(one member of the public left the meeting)</p>	
7	<p><b>Clerks Report – for information only.</b> It was noted that the Timepiece magazine report had stated the Carnival Committee had organised the Queens Platinum Jubilee events and this was incorrect. The celebrations had been organised by a group of volunteers. Letters of thanks will be sent.</p>	Clerk
8	<p><b>Planning – to receive and report on the following applications and any further applications received between the publication of the agenda and the meeting.</b></p> <p>a)..PA22/04535 Land East of Trekee Bungalow, Treke Lane, St Teath – Conversion of existing barn to form residential dwelling without compliance with condition 2 of decision notice PA21/09799 dated 21.12.2021. The council resolved to make “no comment” on this application. Proposed by Cllr Kitto, seconded by Cllr Turner and unanimously agreed.</p> <p><b>Planning Matters:-</b> PA22/03632 19 Trehannick Close, St Teath – rear single storey extension. Having reconsidered the application, looked at new evidence and listened to the applicant in the public session of this meeting, the council agreed to withdraw their objection to the proposals. Proposed by Cllr Banks, seconded by Cllr Turner. Cllr Kitto declared an interest and took no part in this decision.</p>	
9	<p><b>Play Area – St Teath Park and Village Green.</b></p> <ul style="list-style-type: none"> <li>○ <b>Inspections and to identify any work required following the ROSPA report and approve expenditure.</b> Nothing to report.</li> <li>○ <b>Cornwall Council devolution of the recreation field (football pitch) at St Teath into the parish councils ownership and transfer of existing lease – update and approve the cost of legal fees, if any.</b> The Clerk awaited a response from Cornwall Council. It was suggested that the Community Network officer be invited to come along to the village and look at the site.</li> </ul>	Clerk
10	<p><b>Finance / Staffing:</b></p> <ul style="list-style-type: none"> <li>a) <b>To receive and resolve to pay accounts as circulated to Councillors.</b></li> <li>b) <b>To approve the audited accounts for 2021/2022 and complete the Annual Return form.</b></li> </ul> <p>The Chairman announced Item 10 would be discussed in a closed session at the end of the meeting.</p>	
11	<p><b>Correspondence – to receive correspondence list – for information only.</b> Noted.</p>	

12	<b>Parish Council Casual Vacancy – to consider applications received.</b> The council had received an application for co-option from Mr Geoff Gale. It was proposed by Cllr Turner, seconded by Cllr Fox and unanimously agreed Mr Gale be co-opted to fill the casual vacancy. The Clerk will invite him to attend the next meeting and sign his declaration.	Clerk
13	<b>Footpaths – report and update on work required. Update on the provision of stiles.</b> Discussed under item 3 of this meeting. Cllr Banks highlighted another path that had been obstructed near Carkeen.	
14	<b>Bus Shelter – update on the design and costs for a bus shelter along North Road. Grant applications.</b> The Chairman reported costs were being sought to have a new shelter built. Thanks were expressed to the lady who painted the mural in the existing bus shelter for the jubilee.	
15	<b>Provision of bus services through St Teath and why these have been reduced.</b> Discussed under item 3 of this meeting.	
16 and 21	<b>St Teath 20mph traffic management scheme – update.</b> Discussed under item 3 of this meeting. Cllr Turner notified the meeting that the 20mph zones had now been identified but Cormac were waiting for some signs to complete the work. A sign placed on private land had been relocated. The problems with traffic speed at Trewennan Hill were noted but areas were outside the current 30mph limit. Cllr Fairman advised a new traffic regulation order (TRO) would be needed to address this area. Cllr Kitto offered to respond to the lady who raised the concerns.	KK
17	<b>Neighbourhood Plan – update from Cllr Fox and Cllr Kitto.</b> Cllr Fox updated the meeting on the Neighbourhood Plan. The group were meeting in July and a public meeting was being planned for later in the year. Bus services and footpaths were issues to be discussed by the group.	
18	<b>Parish Council website – alternative options for a website provider.</b> The Chairman felt the current website provided by Western Web was possibly the best option and recommended the parish council stays as it is.	
19	<b>St Teath sewage treatment – condition and discharge. Response from SWWA and Cornwall Council.</b> The Clerk read the responses from Cornwall Council and South West Water. It was proposed by Cllr Turner, seconded by Cllr Kitto and unanimously agreed the Environment Agency be asked to look at the discharge from the treatment works.	Clerk
20	<b>Cornwall Council Camelford Community network Area – date of the next meeting.</b> Cllr Fairman stated Cornwall Council were to half the number of Community Networks in the county. The new Camelford Community Network manager was Mr Roger Gates. The next meeting was being held on the 27 <sup>th</sup> September 2022.	
21	<b>St Teath Traffic Management Scheme – update on work. To discuss a residents concerns about the speed of traffic along Trewennan Hill.</b> Discussed under item 16 of this meeting.	
22	<b>St Teath – possibility of a community shop – feedback from parishioner, if available.</b> It was noted that a member of the public was investigating the possibilities of a community shop.	

23	<b>St Teath Allotments – lease and work required.</b> It was proposed by Cllr Kitto, seconded by Cllr Turner and unanimously agreed the parish councils pays £86 to the Allotment Association towards the cost of the new gate / post.	
24	<b>Cost for Dog Poo signs and agree these be ordered. Cost for dog bin emptying in 2022/2023.</b> It was proposed by Cllr Kitto, seconded by Cllr Fox and unanimously agreed that £265.40 be spent to purchase 20 signs. A notice will be placed in the Timepiece magazine reminding people to pick up after their dogs. The Clerk notified the council that the cost of emptying the parish council dog bins was increasing to £4.87 per bin. The two bins were currently being emptied twice a week. Councillors agreed to monitor the bins and review the emptying in September 2022.	
25	<b>To consider a request to honour the work of a parishioner for services to the community.</b> Following a discussion it was decided this was not something the parish council could pursue.	
26	<b>Agenda items for the next meeting to be submitted to the Clerk by Friday, 17<sup>th</sup> June 2022.</b> <ul style="list-style-type: none"> <li>○ Online banking.</li> <li>○</li> </ul>	
27	<b>To advise of the date for the next Full Council Meeting – Thursday, 7<sup>th</sup> July 2022.</b>	
10	<b>Closed Session.</b>  <b>Finance / Staffing:</b> <ul style="list-style-type: none"> <li>c) <b>To receive and resolve to pay accounts as circulated to Councillors.</b> Councillors approved the payment of accounts, and instructed the Clerk to issue the monthly budget sheet.</li> <li>d) <b>To approve the audited accounts for 2021/2022 and complete the Annual Return form.</b> Matters relating to the audit were discussed and it was agreed to hold a finance meeting on the 22<sup>nd</sup> June 2022 to address matters identified in the audit report.</li> </ul>	
28	<b>To close the meeting.</b> There being no further business the meeting closed at 9.25pm.	

Dated.

Signed.