

St Teath Parish Council

Minutes of the Meeting of St Teath Parish Council held on Thursday 2nd March 2023 in the Community Centre, St Teath at 7.00pm

Present: Cllr K Kitto (Chairman), Cllr W Kitto and Cllr N Turner

In attendance: Julie Fairman (Parish Clerk)

Also attending: Eleven members of the public

Item No.		Action by
1	<p>Apologies for absence: Councillor Tracey Kingdon Councillor Geoff Gale Councillor Dominic Fairman (County Councillor)</p>	
2	<p>Co-option of Members Jo Fleet and Sam Burton were co-opted on to the Council and signed their Declaration of Acceptance of Office forms.</p>	
3	<p>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None declared.</p>	
4	<p>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) Councillor K Kitto opened the session by clarifying the Parish Council’s position over the possible removal of the kissing gates on the footpath between The Square and Trerroosel Road. She explained that this been queried several times by parishioners concerned over road safety as well as access improvement and that the Council was simply keen to consult with the Parish to find out peoples’ viewpoints before a decision could be taken.</p> <p>A couple of members of the public asked who is responsible for the footpaths and their maintenance. Cllr K Kitto explained that they are actually the responsibility of the landowners and therefore maintenance falls to them. The Parish Council can only report issues to Cornwall Council and Cllr Turner reminded everyone that the quickest way for anyone to report maintenance issues of this kind is directly to Cornwall Council.</p> <p>A member of the public raised the issue of island and give way highway arrangements by the school as there are still many people parking where they shouldn’t in this area and there is general concern about road safety. Cllr K Kitto explained that Cornwall Council Highways are still liaising with the developers of the new estate and further works are expected which could help overcome this issue. The same member of the public asked if there was any possibility that the area could be policed and Cllr K Kitto proposed that the Parish Council talk to Cllr Fairman to see what can be done.</p>	KK

	It was also noted that parking in this area is now a major issue and Cllr K Kitto acknowledged that this had not gone unnoticed with discussions continuing with Highways and the developer.	
5	To receive and approve the amended Minutes of the Meeting held on 2nd February 2023 Cllr K Kitto proposed that the minutes of the meeting held on the 2 nd February 2023 are correct and should be approved. This was seconded by Cllr W Kitto and unanimously agreed. Cllr K Kitto then signed the minutes.	
6	Clerk's Report The new Parish Clerk explained that there has been lots of administration to complete, especially so that the year end accounts and audit could be undertaken. A request has come in from CACL asking for the Council to contribute a submission on its experience of community-led housing ready for a county-wide training event for all Parish Councils.	WK
7	Parish Councillors' Reports: Cllr K Kitto advised that highways were aware not all the works to the traffic island and Chy-Un-Lurs driveway had been completed and were liaising with the developer to resolve this. Highways assured Cllr K Kitto that this should not be an open ended timescale as the developer has a road bond in place meaning they have a sum of money held by Highways until satisfactory completion of works.	
8	Cornwall Council report – Cllr D Fairman: No report received.	
9	Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting: <ul style="list-style-type: none"> • PA23/01232 Application for a non-material amendment to external cladding Cllr K Kitto declared an interest in the application. Cllr W Kitto proposed that this should be approved and this was seconded by Cllr Turner. Cllrs Fleet and Burton abstained as they were not Councillors when the papers were circulated. <ul style="list-style-type: none"> • PA23/01501 Application to determine if prior approval is required for a proposed new slurry store building Cllr W Kitto proposed that this should be approved and this was seconded by Cllr Turner. Cllrs Fleet and Burton abstained as they were not Councillors when the papers were circulated.	Clerk Clerk
10	Finance Matters: <ul style="list-style-type: none"> • To approve expenditure payments. The March schedule of six expenditure payments was circulated by the Parish Clerk. These were proposed for payment by Cllr K Kitto and approved by Cllr Turner. Cllrs Fleet and Burton abstained as they were not Councillors when the papers were circulated. <ul style="list-style-type: none"> • To note income Cllr K Kitto advised that £2,000 had been received from Cornwall Council for the bus shelter outside of the primary school <ul style="list-style-type: none"> • To approve any transfers of funds None made. <ul style="list-style-type: none"> • To note bank balances The bank balances as of 2 March 2023 were noted.	

	<ul style="list-style-type: none"> To receive an update on banking arrangements <p>The Parish Council is still trying to resolve ongoing correspondence issues with Barclays Bank but the Parish Clerk stressed that the problem did not impact the Council's funds. Cllr Turner proposed that if this continues we move the accounts to Unity Bank. This was seconded by Cllr K Kitto and unanimously agreed.</p>																									
11	<p>Footpaths</p> <p>Following the coverage in Timepiece and over Facebook, the Parish Council had received emails, posts and signatures of support from 52 parishioners asking for the kissing gates to be left in place. Three parishioners had requested their removal. In light of this consultation feedback and after Council discussion, Cllr K Kitto proposed that the gates remain. This was seconded by Cllr Turner and unanimously supported by the Council.</p> <p>Cllr K Kitto also proposed that all parishioners who had taken time to share their views should receive an update on the decision from the Parish Clerk. This was seconded by Cllr Burton and unanimously supported by the Council.</p> <p>Cllr Turner advised that there was tree overhang on the path at the top of the village green. The Parish Clerk to contact the neighbouring owners and ask that they cut it back so people can use the path properly.</p>	<p>Clerk</p> <p>Clerk</p>																								
12	<p>Clock Tower</p> <p>Cllr W Kitto has contacted three specialist contractors to discuss the renovation of the Clock Tower and is now awaiting quotations for completing the works which have to be in line with what we can do after consultation with Cornwall Council for guidance as the asset is listed. It was also acknowledged that the biggest issue will be traffic management around the works. An update will be provided at the April meeting.</p>	WK																								
13	<p>Devolution</p> <p>The Parish Clerk read out an update from Councillor Fairman on behalf of Cornwall Council's Devolution Team who are requesting a meeting with the Parish Council to ascertain the scope of the project.</p>																									
14	<p>Neighbourhood Development Plan</p> <p>Although this remains an important project for the Parish Council, further work is on hold at present due to time constraints.</p>																									
15	<p>King's Coronation Celebrations</p> <p>Cllr Turner to investigate the school's perspective on the idea of funding a commemorative item for each child in the Parish. Cllr K Kitto suggested that the Parish Council investigate the cost of gifting a commemorative coin to each child. Cllr Turner proposed the purchase, seconded by Cllr K Kitto.</p>	<p>NT</p> <p>Clerk</p>																								
16	<p>Methodist Chapel Grant</p> <p>The Parish Council has received a request from St Teath Methodist Cemetery to be included in the Council's 2022-2023 award of local grants. Cllr Turner proposed that we award the same grant as previous years which was seconded by Cllr W Kitto.</p>																									
17	<p>Correspondence</p> <table border="0"> <tr> <td>Methodist Cemetery</td> <td>11 Feb</td> <td>Annual grant request</td> </tr> <tr> <td>Allotments Association</td> <td>14 Feb</td> <td>Rental payment</td> </tr> <tr> <td>Wicksteads</td> <td>15 Feb</td> <td>Play equipment update</td> </tr> <tr> <td>CALC</td> <td>17 Feb</td> <td>Training opportunities</td> </tr> <tr> <td>Tanis</td> <td>20 Feb</td> <td>Equipment repairs</td> </tr> <tr> <td>Gary Metherell</td> <td>20 Feb</td> <td>NDP website</td> </tr> <tr> <td>Cornwall Council</td> <td>20 Feb</td> <td>Planning Changes news</td> </tr> <tr> <td>Cornwall Council</td> <td>20 Feb</td> <td>Planning PA23/01232</td> </tr> </table>	Methodist Cemetery	11 Feb	Annual grant request	Allotments Association	14 Feb	Rental payment	Wicksteads	15 Feb	Play equipment update	CALC	17 Feb	Training opportunities	Tanis	20 Feb	Equipment repairs	Gary Metherell	20 Feb	NDP website	Cornwall Council	20 Feb	Planning Changes news	Cornwall Council	20 Feb	Planning PA23/01232	
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	Sian Lee, Exeter Uni CALC ROSPA Dawn Woodford Cornwall Council CALC Cornwall Council Councillor Fairman	21 Feb 22 Feb 23 Feb 26 Feb 27 Feb 28 Feb 1 Mar 2 Mar	Thesis support Community-led Housing event Play equipment inspections Planning intentions Update on new estate Civility & Respect Newsletter Affordable housing newsletter Devolution Update	
18	Training and Meeting Attendance The Parish Clerk tabled a series of training opportunities for the Parish Council to consider. Cllr K Kitto stressed how important it was for the Councillors to take advantage of these for the benefit of the Council's role and contribution to the Parish. Cllr Turner proposed that attendance is confirmed as outlined which was seconded by Cllr Fleet and unanimously agreed.			Clerk
19	To agree Matters for the next Meeting The following items to be added to the agenda for the April meeting: <ul style="list-style-type: none"> • Clock Tower • Parks • Devolution • Equipment • Coronation • Bus Shelter • Update on traffic issues outside school 			
20	Diary Dates 6 April Full Council Meeting 4 May Annual Parish Meeting TBC Annual Council Meeting			
21	Open Meeting Closed The meeting was closed at 19.52pm.			

Signed:

Date: