



St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 3rd August 2023 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Geoff Gale, Cllr Jo Fleet (in part), Cllr Sam Burton and Cllr Nev Turner

In attendance: Julie Fairman (Parish Clerk)

Item No.		Action by
1	Apologies for absence Cllr Will Kitto. Cllr Tracey Kingdon.	
2	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests including any Conflict of Interest with auditors BDO LLP. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Sam Burton expressed interest in Agenda Item 12.	
3	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) No public participation.	
4	To receive and approve the Minutes of the Full Council Meeting held on 6th July 2023 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 6th July 2023 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
5	Clerk's Report The Clerk explained that enquiries for the Annual Audit had been dealt with and that they had attended a CAP Funding Opportunities meeting to understand the various funding opportunities now open to the PC. The Clerk had also responded to all of the queries regarding the new Combined Contract for grass cutting, footpath and general maintenance for the village and continued to liaise with the contractors over the installation of the new play equipment on the Village Green in readiness of the Carnival. In addition, training for the PC's website had been attended so that a proper handover to maintain the site could be achieved and correspondence undertaken regarding the recent Speedwatch situation and Community Sparks applications. Cllr Jo Fleet joined the meeting.	

6	<p>Parish Councillors' Reports</p> <p>Cllr Kerri Kitto reported that St Teath Preschool had approached her regarding use of the rough ground next to the Football Pitches as a forest school. It was suggested that they be advised to carefully consider this due to the openness of the space and that they should equally ascertain ownership of the piece of land first.</p>	
7	<p>Cornwall Council report – Cllr Dominic Fairman</p> <p>No report received.</p>	
8	<p>Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting:</p> <p style="padding-left: 40px;">a) PA23/05010 – Primrose Cottage, St Teath – new timber summerhouse/shed in garden</p> <p>Cllr Kerri Kitto PROPOSED that the Council has no objections to the application which was SECONDED by Cllr Geoff Gale before being unanimously supported.</p>	
9	<p>Finance Matters</p> <ul style="list-style-type: none"> • To approve expenditure payments. <p>The June schedule of 8 expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Nev Turner and unanimously approved.</p> <ul style="list-style-type: none"> • To note income <p>None received.</p> <ul style="list-style-type: none"> • To approve any transfers of funds <p>None undertaken.</p> <ul style="list-style-type: none"> • To note bank balances <p>The bank balances with Unity Trust banks as of 2nd August 2023 were noted and Cllr Tracey Kingdon to confirm that the Barclays accounts are now fully closed.</p>	TK
10	<p>Clocktower</p> <p>Cornwall Council are granting conditional approval to the refurbishment works. Conditions being detail of the lime mortar mix, and larger scale drawings and detail of the maker for the windows.</p> <p>Cllr Nev Turner PROPOSED that the Council now update the parishioner who has kindly offered to donate funds to cover the cost of the refurbishment before then consulting with the Parish over the project plans in October. This was SECONDED by Cllr Kerri Kitto and unanimously approved.</p>	Clerk
11	<p>Grass Cutting & General Maintenance Tender</p> <p>Councillors considered the tenders received and Cllr Kerri Kitto PROPOSED that the Clerk go back with questions so that the Council can make an informed decision at the September Full Council meeting. This was SECONDED by Cllr Geoff Gale and unanimously supported.</p>	Clerk
12	<p>Equipment update</p> <p>The Clerk has been approached by Wicksteed offering two versions of possible benches for the Village Green by way of compensation for the delay in installing the play equipment. Cllr Kerri Kitto PROPOSED that the Clerk go back once again specifying what kind of benches we needed. This was SECONDED by Cllr Geoff Gale and unanimously supported.</p> <p>Cllr Sam Burton tabled costs for the new noticeboard which is to be placed on the railings outside the Community Centre. Cllr Nev Turner PROPOSED the</p>	Clerk Clerk

	<p>larger board be acquired which was SECONDED by Cllr Kerri Kitto and unanimously approved.</p> <p>The Council has received more correspondence regarding the cost of traffic calming equipment for the village however Section 106 monies retained by Cormac following the completion of the Rosevale Gardens has yet to be received. Cllr Kerri Kitto PROPOSED that the Clerk urgently correspond with Cormac to ascertain why there is a hold up on receiving these funds and the to explain the frustration felt by the Full Council on the Parish's behalf. This was SECONDED by Cllr Jo Fleet and unanimously approved. To be added to the agenda for the September meeting of the Full Council.</p>	Clerk																																																								
13	<p>Correspondence</p> <table border="0"> <tr> <td>3/7 Resident</td> <td>Play equipment enquiry</td> </tr> <tr> <td>3/7</td> <td></td> </tr> <tr> <td>& 20/7 Allotments Assoc</td> <td>Community Sparks application</td> </tr> <tr> <td>4/7 Tesco</td> <td>New Camelford store proposal</td> </tr> <tr> <td>4/7 Cornwall Buildings at Risk</td> <td>New register</td> </tr> <tr> <td>4/7 Camel Valley CAP</td> <td>Minutes & Planning Officer note</td> </tr> <tr> <td>4/7 Cornwall Council</td> <td>Summer Time2 Move Programme</td> </tr> <tr> <td>4/7 Cornwall Council</td> <td>Integrated Care Strategy survey</td> </tr> <tr> <td>4/7 Cornwall Council</td> <td>Affordable Housing newsletter</td> </tr> <tr> <td>4/7 BDO</td> <td>Audit enquiries</td> </tr> <tr> <td>5/7 PSGA Ordnance Survey</td> <td>New login details</td> </tr> <tr> <td>5/7 Addiction Advocates</td> <td>Alcohol Awareness Week</td> </tr> <tr> <td>7/7 Western Web</td> <td>New section for website</td> </tr> <tr> <td>20/7 Cornwall Council</td> <td>CAP funding training invite</td> </tr> <tr> <td>10/7 Parishioner</td> <td>Footpath concerns</td> </tr> <tr> <td>11/7 SLCC</td> <td>Membership renewal</td> </tr> <tr> <td>12/7 Parishioner</td> <td>Outline planning advice</td> </tr> <tr> <td>17/7 Clean Cornwall</td> <td>Newsletter</td> </tr> <tr> <td>18/7 Cornwall Council</td> <td>Homechoice consultation</td> </tr> <tr> <td>19/7 Parishioner</td> <td>Footpath concerns</td> </tr> <tr> <td>20/7 Wicksteed</td> <td>Post installation inspection report</td> </tr> <tr> <td>24/7 Wildanet</td> <td>Notification of works</td> </tr> <tr> <td>24/7 Cllr Fairman</td> <td>Speedwatch response</td> </tr> <tr> <td>25/7 CALC</td> <td>Upcoming training opps</td> </tr> <tr> <td>25/7 Wicksteed</td> <td>Compensation offer</td> </tr> <tr> <td>27/7 Cornwall Council</td> <td>Planning newsletter</td> </tr> <tr> <td>31/7 Cornwall Council</td> <td>CIL report 2022/23</td> </tr> <tr> <td>31/7 Western Web</td> <td>Transfer of .gov.uk domain</td> </tr> </table>	3/7 Resident	Play equipment enquiry	3/7		& 20/7 Allotments Assoc	Community Sparks application	4/7 Tesco	New Camelford store proposal	4/7 Cornwall Buildings at Risk	New register	4/7 Camel Valley CAP	Minutes & Planning Officer note	4/7 Cornwall Council	Summer Time2 Move Programme	4/7 Cornwall Council	Integrated Care Strategy survey	4/7 Cornwall Council	Affordable Housing newsletter	4/7 BDO	Audit enquiries	5/7 PSGA Ordnance Survey	New login details	5/7 Addiction Advocates	Alcohol Awareness Week	7/7 Western Web	New section for website	20/7 Cornwall Council	CAP funding training invite	10/7 Parishioner	Footpath concerns	11/7 SLCC	Membership renewal	12/7 Parishioner	Outline planning advice	17/7 Clean Cornwall	Newsletter	18/7 Cornwall Council	Homechoice consultation	19/7 Parishioner	Footpath concerns	20/7 Wicksteed	Post installation inspection report	24/7 Wildanet	Notification of works	24/7 Cllr Fairman	Speedwatch response	25/7 CALC	Upcoming training opps	25/7 Wicksteed	Compensation offer	27/7 Cornwall Council	Planning newsletter	31/7 Cornwall Council	CIL report 2022/23	31/7 Western Web	Transfer of .gov.uk domain	
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14	<p>Training and Meeting Attendance</p> <p>None noted.</p>																																																									
15	<p>To agree Matters for the next Meeting</p> <p>The following items to be added to the agenda for the April meeting:</p> <ul style="list-style-type: none"> • Traffic calming • Combined Footpath, Grass Cutting & General Maintenance Contract • Planning • Clocktower • Equipment update 																																																									

16	Diary Dates 7 Sept 7pm Full Council Meeting 18 Sept 5.30pm CAP meeting	
17	Open Meeting Closed The meeting was closed at 8.41pm.	

Signed:

Date: