



St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 7th September 2023 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Geoff Gale, Cllr Jo Fleet, Cllr Tracey Kingdon, Cllr Will Kitto, Cllr Sam Burton and Cllr Nev Turner

In attendance: Cllr Dominic Fairman (part), Julie Fairman (Parish Clerk)

Item No.		Action by
1	Apologies for absence None.	
2	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None.	
3	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) No public present.	
4	To receive and approve the Minutes of the Full Council Meeting held on 3rd August 2023 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 3 rd August 2023 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
5	Clerk's Report The Clerk reported that further responses for the Combined Footpath, Grass Cutting & General Maintenance Contract had been sought and actioned as well as liaison with Cornwall Council so that the PC could join the Local Maintenance Partnership. Closing of the installation of the new play equipment on the Village Green had also been managed as well as liaising with enquiries regarding Community Sparks applications. The month also saw progress being made regarding traffic calming solutions within the village as well as the planned refurbishment of the Clocktower.	
6	Parish Councillors' Reports Cllr Kerri Kitto reported that plans are in place for the Remembrance Parade on 12 November.	

	<p>Cllr Jo Fleet reported that she was still liaising with the owner of a property causing access issues to a footpath in the village and the Council agreed a new solution to sorting the issue.</p> <p>Cllr Will Kitto reported that he was in liaison with the property owners at the new development off Trewennan Hill to finally conclude the steps situation to the front of the properties. This will enable the promised Community Fund to be released to enhance parking and children’s facilities within St Teath village sports field as a way of helping to avoid problem parking along the side of the road into the village.</p>	
7	<p>Cornwall Council report – Cllr Dominic Fairman</p> <p>Cllr Fairman reported that as part of the Levelling Up Bill, local authorities will not have to take phosphate concerns into consideration anymore which has severally impacted development in the area for the past few years. Hopefully this will be ratified by Government later this year and it will no longer be an issue.</p> <p>He equally update the Council on the new Active Travel Group which he is leading for Cornwall Council to encourage other transport options for the county in light of the increasing growth in traffic levels year-on-year currently. He is particularly keen to set up a quiet lane network to encourage people to cycle, horse-ride etc and this may include the Parish as part of a route using the old toll road from Camelford out via Lanteglos, Newhall Green and on to St Kew.</p>	
8	<p>Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting:</p> <p>a) PA23/06757 Higher Tynes Farm – upgrade of power supply Cllr Tracey Kingdon PROPOSED that this should be supported and this was SECONDED by Cllr Kerri Kitto.</p> <p>b) B) PA23/05954 Treburgett Old Hall – conversion of garage into a single 3 bedroom dwellinghouse Cllr Tracey Kingdon PROPOSED that this should be supported and this was SECONDED by Cllr Kerri Kitto.</p> <p>c) PA23/06866 – prior approval for proposed change of use of agricultural building to dwellinghouses NOTED.</p>	
9	<p>Finance Matters</p> <ul style="list-style-type: none"> To approve expenditure payments. The September schedule of 9 expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Geoff Gale and unanimously approved. To note income None received. Cllr Kerri Kitto queried how to now achieve CIL or Open Spaces funding now that the village green play equipment has been completed. Cllr Dominic Fairman offered to look into the appropriate route. To approve any transfers of funds None undertaken. To note bank balances The bank balances with Unity Trust banks of 5 September and the now closed Barclays accounts were NOTED. 	DF

	<ul style="list-style-type: none"> • To update on Community Sparks applications 7 applications have been received so far and the deadline for receiving applications for 2024 funding is 30 September. Parish Clerk to advertise deadline through social channels. • To note agree process for setting Annual Budget Parish Clerk to provide budget outline template for October Full Council meeting as well as process for considering 5 year strategy plan. • To discuss and resolve a course of action regarding applications for Funding Opportunities The Parish Clerk tabled the two current options for external funding available. Cllr Tracey Kingdon PROPOSED that a sub committee be set up to review the options properly and report back to Full Council at the November meeting. This was SECONDED by Cllr Kerri Kitto and unanimously supported. 	<p>Clerk</p> <p>Clerk</p>																					
10	<p>Traffic Calming Following receipt of the Parish Clerk's letter to Cornwall Council reiterating the Parish's concern over the time it is taking to complete traffic calming works outside the school as well as the delay in releasing the Section 106 monies currently retained, plans are now progressing. Cllr Kerri Kitto to continue liaising with the relevant CORMAC representatives and suggest a follow-up site meeting to help accelerate action.</p>	KK																					
11	<p>Clocktower Cornwall Council has approved planning for the refurbishment of the Clocktower and the Parish to now be consulted ready for works to begin in the New Year.</p>	Clerk																					
12	<p>Grass Cutting & General Maintenance Tender The Parish has now been signed up to Cornwall Council's Local Maintenance Partnership scheme which provides funding and information support for its footpath maintenance. In light of this, Cllr Kerri Kitto PROPOSED that Cllr Geof Gale work with the Parish Clerk to ascertain the best way forward so that the Parish's contractor can work to the newly-refined contract requirements. This was SECONDED by Cllr Nev Turner and unanimously supported.</p>	GG/Clerk																					
13	<p>Equipment update The Parish Clerk updated the Full Council as to the compensation offer from Wicksteed following their drawn-out installation of the new village green play equipment. Cllr Kerri Kitto and Cllr Geoff Gale to swop out the damaged dog poo bin in Trevilley Lane for the new one purchased by Full Council. The Parish Clerk tabled summary sheets for the two Council-owned Defibrillator units in the Parish so that there are accurate records and both can be added to the UK's Defibrillator Circuit scheme.</p>	<p>KK/GG</p> <p>Clerk</p>																					
14	<p>Correspondence</p> <table> <tr> <td>1/8</td> <td>CALC</td> <td>D Day Landings Commemorations</td> </tr> <tr> <td>1/8</td> <td>Cornwall Council</td> <td>Forest for Cornwall</td> </tr> <tr> <td>4/8</td> <td>Resident</td> <td>Footpath concerns</td> </tr> <tr> <td>7/8</td> <td>Wicksteed</td> <td>Compensation offer</td> </tr> <tr> <td>9/8</td> <td>Cornwall Council</td> <td>LMP scheme</td> </tr> <tr> <td>16/8</td> <td>Resident</td> <td>Clocktower plans</td> </tr> <tr> <td>17/8</td> <td>Resident</td> <td>Rosewater Park Defib request</td> </tr> </table>	1/8	CALC	D Day Landings Commemorations	1/8	Cornwall Council	Forest for Cornwall	4/8	Resident	Footpath concerns	7/8	Wicksteed	Compensation offer	9/8	Cornwall Council	LMP scheme	16/8	Resident	Clocktower plans	17/8	Resident	Rosewater Park Defib request	
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	18/8 Cornwall Council Clean Air for Cornwall opp 22/8 CALC Autumn Training opps 24/8 Cornwall Council Shared Prosperity Fund events 30/8 Resident Timepiece plans 31/8 Resident Property naming	
15	Training and Meeting Attendance The Autumn training schedule was tabled and Cllr Jo Fleet and Cllr Geoff Gale expressed an interest in attending sessions specific to Planning.	Clerk
16	To agree Matters for the next Meeting The following items to be added to the agenda for the October meeting: <ul style="list-style-type: none"> • Traffic calming • Community Sparks • 2024 Budget • Planning • Clocktower • Equipment update • Remembrance Commemorations All agenda submissions to be received by 27 September 2023.	
17	Diary Dates 18 Sept 5.30pm CAP meeting 27 Sept Deadline for receipt of October Full Council Agenda submissions 5 Oct 7pm Full Council Meeting 12 Nov Remembrance Sunday	
18	Open Meeting Closed The meeting was closed at 8.58pm.	

Signed:

Date: