



St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Monday, 4th December 2023 in the Community Centre, St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Geoff Gale, Cllr Will Kitto and Cllr Sam Burton.

In attendance: Julie Fairman (Parish Clerk).

Item No.		Action by
1	<p>Apologies for absence Cllr Jo Fleet, Cllr Nev Turner and Cllr Tracey Kingdon.</p>	
2	<p>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. None.</p>	
3	<p>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) None present.</p>	
4	<p>To receive and approve the Minutes of the Full Council Meeting held on 2nd November 2023 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 2nd November 2023 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.</p>	
5	<p>Clerk’s Report The Clerk reported that this month had been focused on completing the Full Council’s Budget for 2024 – 2025 so that the Precept could be properly reviewed. In addition, a meeting had been held with the Council’s grass cutting, footpath and general maintenance contractor to confirm next year’s requirements which has led to multiple queries now being chased up with Cornwall Council.</p> <p>The Clerk has also been supporting the Chair as the Council progresses with its refurbishment project for the Clocktower and dealt with a raft of queries from within the parish.</p>	
6	<p>Parish Councillors’ Reports Cllr Kerri Kitto reported on her discussions with CORMAC over the traffic calming in the village, her attendance at the seminar outlining the proposed evolution of Cornwall’s Local Plan and progress with finalising the costs for the Clocktower refurbishment</p> <p>Cllr Kerri Kitto also advised the Council that we have received a tree through Cornwall Council’s Forest of Cornwall initiative and this would be placed in the village green.</p>	
7	<p>Cornwall Council report – Cllr Dominic Fairman No report received.</p>	
8	<p>Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting:</p> <p style="padding-left: 40px;">a) PA23/08353 Atlantic View, China Downs, St Teath – extension and alterations to a dwelling and demolition of existing outbuilding, together with associated</p>	

	<p align="center">works storage building</p> <p>Cllr Kerri Kitto PROPOSED that this should be SUPPORTED and this was SECONDED by Cllr Will Kitto.</p>	
9	<p>Finance Matters</p> <ul style="list-style-type: none"> To approve expenditure payments. The December schedule of 9 expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Geoff Gale and unanimously APPROVED for payment. To note income Open Spaces payment as part of the new play equipment for the Village Green. To approve any transfers of funds None. To note account balances The bank balances with Unity Trust banks of 4 December were NOTED. To approve 2024 – 2025 Budget The Clerk tabled the updated budget outline for 2024 - 2025 following the focused Finance meeting for final confirmation and approval. Cllr Will Kitto PROPOSED that the Budget be APPROVED and this was SECONDED by Cllr Geoff Gale, being unanimously SUPPORTED by the Council. <p>Cllr Kerri Kitto also requested that in light of the Council’s ongoing funding for WiFi for the Community Centre, the Centre’s Committee review the rental terms for the Parish Council for 2024.</p> <ul style="list-style-type: none"> To approve proposed 2024 – 2025 Precept After long debate, the Full Council agreed that the Precept must be raised from £25,000 to £27,000 which will be its first increase in many years. This will ensure the Council is best placed to cover rising costs as it continues to support the Parish. The increased precept was PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Kerri Kitto and unanimously SUPPORTED by the Council. 	
10	<p>Traffic Calming</p> <p>Cllr Kerri Kitto reported that the Public Consultation has now concluded with the locations for the three VAS traffic speed monitoring equipment agreed. Further progress is now awaited from CORMAC.</p>	
11	<p>Quiet Lanes Proposal</p> <p>Cllr Kerri Kitto updated the Council on the submission of a Quiet Lanes proposal for possible Community Capacity funding.</p>	
12	<p>Accessibility Proposal</p> <p>The Parish Clerk to support Cllr Kerri Kitto and Cllr Jo Fleet on the preparation of an Accessibility Proposal to seek funding for new benches as well as additional more accessible play equipment.</p>	JF/KK
13	<p>Maintenance Contracts</p> <p>Cllr Geoff Gale updated the Council on the meeting with its Grass Cutting, Footpath and General Maintenance contractor which focused on clarifying the footpath cutting schedule for the Parish. The Parish Clerk is to now go back to Cornwall Council with a number of queries and prepare a revised contract ready for 2024 works.</p> <p>The Parish Clerk has also been liaising with the Guardians of the three defibrillators in the Parish (located at the Pub, Football Club and now Rosewater) after the Council agreed to fund the service contracts for all three units. A submission has also been submitted to DHSC Community Automated External Defibrillator (AED) Fund for a possible fourth unit to be placed near the Church Hall and the Council is awaiting the decision over likely funding.</p>	CLERK

14	<p>Correspondence A list of all correspondence received during November is attached as an appendix to these minutes.</p>	
15	<p>Training and Meeting Attendance Parish Clerk to attend Planning Enforcement training on 12 December. Cllr Jo Fleet and Cllr Geoff Gale to attend an Intro to Planning training in January. Cllr Kerri Kitto to attend the Quarterly Camel Valley CAP meeting on 8 January.</p>	
16	<p>To agree Matters for the next Meeting The following items to be added to the agenda for the December meeting:</p> <ul style="list-style-type: none"> • Clocktower update • Traffic calming update • Footpaths update • Funding Updates <p>All agenda submissions to be received by 22 January 2024.</p>	
17	<p>Diary Dates 22 Jan Deadline for receipt of February Full Council Agenda submissions 1 Feb 7pm Full Council Meeting PLEASE NOTE, NO FULL COUNCIL MEETING IN JANUARY 2024.</p>	
18	<p>Open Meeting Closed The meeting was closed at 19.55.</p>	

Signed:

Date: