



## St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 1 February 2024 in the Community Centre, St Teath at 7.00pm

**Present:** Cllr Kerri Kitto (Chairman), Cllr Geoff Gale, Cllr Will Kitto, Cllr Jo Fleet, Cllr Nev Turner and Cllr Sam Burton.

**In attendance:** Julie Fairman (Parish Clerk).

Item No.		Action by
1	<b>Apologies for absence</b> Cllr Tracey Kingdon.	
2	<b>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00.</b> Cllr Geoff Gale declared an interest regarding St Teath Allotment Association.	
3	<b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public)</b> A representative from St Teath Allotments Association updated the Full Council regarding a requested amendment to how their Sparks funding was being utilised. The Council considered the request and in light of the works that have already been undertaken to the shed agreed that the funding could be put towards purchasing a bigger and meatier mower/mulcher for the Association to enable more of the Association members to be able to use it. Examples of the proposed model to be shared with the Council for approval. The Allotments Association representative also outlined the need for the lay-by/parking area outside the Allotments to be repaired. The Council reminded the representative that this land is owned by Highways and that works need to be sympathetically undertaken. Cllr Nev Turner kindly offered for scalplings currently being laid at the Football Club to be used and a replacement lid for the Water Meter housing to be supplied. A representative from the new Man Shed venture for the village outlines the project and asked for the Council's approval and support which was unanimously given. He also raised the issue of the need for a possible salt bin for Trehannick Close area which the Council will now investigate. Cllr Nev Turner also wished the Parish Council's efforts in successfully securing the funding to purchase the additional pitch field for the Football Club to be formally acknowledged and to thank them sincerely for their hard work in achieving this for the Parish.	
4	<b>To receive and approve the Minutes of the Full Council Meeting held on 4<sup>th</sup> December 2023</b> It was <b>RESOLVED</b> that the minutes of the Full Council Meeting held on Monday, 4 <sup>th</sup> December 2023 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
5	<b>Clerk's Report</b> The Clerk reported that the past two months had been focused on making sure the Council was ready for the year ahead with the Budget completed, Precept demand made, putting together likely election costs for the Parish and dealing with a raft of different Parishioner	

	enquiries. In addition, the Clerk had helped pursue the CIL funding for the Football Club and undertaken the admin work required in readiness of the Clocktower works.	
<b>6</b>	<b>Parish Councillors' Reports</b> Cllr Kerri Kitto reported on her attendance at the recent Camel Valley CAP area meeting where there was a presentation on the work being undertaken with the new Cornwall Local Plan and its ramifications with local Parish Neighbourhood Development Plans in particular.	
<b>7</b>	<b>Cornwall Council report – Cllr Dominic Fairman</b> No report received.	
<b>8</b>	<b>Planning – to receive a report on the following applications and any further applications received between the publication of the agenda and the meeting:</b> <p>a) <b>PA23/09747 – The Old Vicarage, St Teath - Works to trees subject to a Tree Preservation Order and in a Conservation Area for Ash (T1) and Ash (T2) - fell. Both trees are in an advanced state of Ash dieback.</b> Cllr Geoff Gale <b>PROPOSED</b> that this application be <b>SUPPORTED</b> and this was <b>SECONDED</b> by Cllr Kerri Kitto.</p> <p>b) <b>PA24/00678 - Trehannick Farm, St Teath Bodmin Cornwall - Works to trees subject to a tree preservation order (TPO) 7 x Beech trees reduced and a crownlift.</b> Cllr Geoff Gale <b>PROPOSED</b> that this application be <b>SUPPORTED</b> and this was <b>SECONDED</b> by Cllr Nev Turner.</p> <p>c) <b>PA24/00564 – Land North East of Ben View, St Teath - Change of use from agriculture to recreation/sports field for the community.</b> The Full Council acknowledged that the application is in light of the funding obtained by the Parish Council to purchase the additional playing pitch for St Teath Football Club.</p>	
<b>9</b>	<b>Finance Matters</b> <ul style="list-style-type: none"> <li>• <b>To approve expenditure payments.</b> The December schedule of 11 expenditure payments was circulated by the Parish Clerk. These were <b>PROPOSED</b> for payment by Cllr Kerri Kitto, <b>SECONDED</b> by Cllr Geoff Gale and unanimously <b>APPROVED</b> for payment.</li> <li>• <b>To note income</b> The LMP payment for 2023 – 2024 has been received as well as the VAT reclaim payment for the previous six month period.</li> <li>• <b>To approve any transfers of funds</b> None.</li> <li>• <b>To note account balances</b> The bank balances with Unity Trust banks of 31 January 2024 were <b>NOTED</b>.</li> </ul> <p>The Clerk also updated the Full Council on the likely costs which the Council will have to pay for upcoming elections in the Parish as requested by Cornwall Council. As a result of the likelihood of a forthcoming General Election, the Clerk asked for the Elections budget line to be increased to cover two possible election dates. Cllr Nev Turner <b>PROPOSED</b> that the Budget be <b>APPROVED</b> and this was <b>SECONDED</b> by Cllr Kerri Kitto, being unanimously <b>SUPPORTED</b> by the Council.</p>	
<b>10</b>	<b>What's Next</b> As the first meeting of 2024, the Council took time to discuss upcoming and potential projects for the Parish. Devolution of the Football Club Changing Rooms/Pre School Building – Cllr Kerri Kitto to pursue progress.	<b>KK</b>

	<p>Damaged Wall at access to Village Green – Cllr Nev Turner <b>PROPOSED</b> that this wall is repaired by the Council’s General Maintenance contractor, which was <b>SECONDED</b> by Cllr Geoff Gale and unanimously <b>SUPPORTED</b>.</p> <p>DD Landings Commemorations – Council debated likely activities for 6 June and Cllr Kerri Kitto <b>PROPOSED</b> that a piece is written in Timepiece asking the village for its views as well as a meeting held with the School. This was <b>SECONDED</b> by Cllr Geoff Gale and unanimously <b>SUPPORTED</b>.</p>	<p><b>Clerk</b></p> <p><b>Clerk/GG</b></p>
<b>11</b>	<p><b>Funding Opportunities</b></p> <p>Cllr Kerri Kitto updated the Council on the plans to submit an Accessibility Proposal for the Village Green.</p> <p>Cllr Will Kitto to pursue finalising the works needed on the Trewennan Hill development to release the S278 monies to be spent on village facilities.</p>	<p><b>KK</b></p> <p><b>WK</b></p>
<b>12</b>	<p><b>Traffic Calming</b></p> <p>Cllr Kerri Kitto updated the Council on the ongoing works with the poles for the new traffic cameras going in this week. The second camera is awaited but the Council agreed that one camera will remain in situ and the second be moved regularly around the village. This was <b>PROPOSED</b> by Cllr Kerri Kitto, <b>SECONDED</b> by Cllr Jo Fleet and unanimously <b>SUPPORTED</b>.</p>	<p><b>JF/KK</b></p>
<b>13</b>	<p><b>Footpaths</b></p> <p>Cllr Geoff Gale updated the Council on the installation of a new Footpath sign in Treroosel Road.</p> <p>In light of the new LMP for 2024 – 2025 paperwork being received, the Parish Clerk and Cllr Geoff Gale to now see the Council’s Footpaths Contractor.</p>	<p><b>Clerk/GG</b></p>
<b>14</b>	<p><b>Clocktower</b></p> <p>Works are on track for the refurbishment to take place in April. Parish Clerk to obtain No Parking signs for the duration and neighbours notified of the works happening.</p>	<p><b>Clerk</b></p>
<b>15</b>	<p><b>Equipment</b></p> <p>Cllr Sam Burton to chase up the installation of the Council funded WiFi for the Community Centre.</p> <p>Cllr Kerri Kitto to source a new steering wheel for the car play equipment on the Village Green and Parish Clerk to liaise with Cllr Geoff Gale for this to be installed and the seat repaired.</p>	<p><b>SB</b></p> <p><b>Clerk/GG</b></p>
<b>16</b>	<p><b>Correspondence</b></p> <p>A list of all correspondence received during December and January is attached as an appendix to these minutes.</p>	
<b>17</b>	<p><b>Training and Meeting Attendance</b></p> <p>Cllr Jo Fleet to attend Cornwall Council Planning Update Meeting on 28 February.</p> <p>Cllr Geoff Gale to attend the Quarterly Camel Valley CAP Meeting on 22 April.</p>	
<b>16</b>	<p><b>To agree Matters for the next Meeting</b></p> <p>The following items to be added to the agenda for the December meeting:</p> <ul style="list-style-type: none"> <li>• Clocktower update</li> <li>• Traffic calming update</li> <li>• DD Landings commemorations update</li> <li>• Funding Updates</li> </ul> <p>All agenda submissions to be received by 26 February 2024.</p>	
<b>17</b>	<p><b>Diary Dates</b></p> <p><b>22 Feb</b>                      <b>Deadline for receipt of February Full Council Agenda submissions</b></p> <p><b>7 Mar</b>                      <b>7pm</b>                      <b>Full Council Meeting</b></p>	
<b>18</b>	<p><b>Open Meeting Closed</b></p> <p>The meeting was closed at 20.55pm</p>	

Signed:

Date:

## St Teath Parish Council

### Monthly Correspondence

**Month: December 2023**

Date	Author	Subject	Any action
3/12	Interested party	Ancestor grave enquiry	Liaising with Church warden
4/12	Parishioner	Footpath maintenance update	Forwarded to GG
6/12	Cornwall Council	Local Gov Finance Policy Statement	Forwarded
11/12	CORMAC	LMP footpath query answers	Ready for GG discussion
12/12	Peninsula Transport	Consultation request	Forwarded
12/12	CALC	Election costs	Forwarded to GG & KK
12/12	CORMAC	Traffic calming costs	
14/12	Cornwall Council	Planning response times	Forwarded/poss discussion
18/12	Cornwall Council	Afghan refugees	Forwarded
18/12	Cornwall Council	Planning app	Forwarded
19/12	Wildanet	Works schedule	Forwarded
21/12	NHS	Integrated Care newsletter	Forwarded
28/12	Hedgehogs r us	Request to consider buying warning signs	Feb agenda
29/12	Interested party	Ancestor grave enquiry	Liaising with Church warden
31/12	The Circuit	Defibrillator updates	Liaising with Bob Fox

**Month: January 2024**

Date	Author	Subject	Any action
2/1	The Circuit	Pub pads expiring soon	Forwarded to Bob Fox
2/1	Acronyms	MS Licence DD set-up	Forwarded to KK/GG
5/1	Peninsula Transport	Strategy consultation	Forwarded
5/1	Bob Fox	Pub defib update	Dealt with
8/1	Allotment Assoc	Water meter & layby request	Forwarded/on agenda
11/1	Cornwall Council	Affordable Housing newsletter	Forwarded
11/1	Cornwall Council CAP	Planning slides from recent meeting	Ready for agenda
12/1	Cornwall Council	Town & Parish Council Newsletter	Forwarded/agenda?
14/1	Cornwall Council	Youth Service Provision review findings	Forwarded
16/1	Parishioner	Allotment contact details request	Forwarded to JMay
26/1	Cornwall Council	LMP contract for the year	
26/1	Cornwall Council	SWCP contract for the year	
29/1	Highways	Land ownership enquiry	Dealt with
29/1	CAP	Minutes from last meeting	Forwarded
30/1	DHSC Grant Team	Defib offer for church	Forwarded to AB
30/1	Cornwall Council	Planning newsletters	Forwarded
30/1	Cornwall Council	Planning Update invite	Forwarded
30/1	Cornwall Council	Planning Decision List	Noted
31/1	Cornwall Council	Planning App List	Noted