

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 5 September 2024 in the Community Centre, St Teath at 7.00pm

Present: Cllr Geoff Gale (Chairman), Cllr Jo Fleet, Cllr Nev Turner and Cllr Will Kitto.

In attendance: Julie Fairman (Parish Clerk), Cllr Dominic Fairman

Item No.		Action by
1	Welcome Cllr Geoff Gale welcomed everyone to the meeting.	
2	Apologies for absence Cllr Kerri Kitto Cllr Grace Stewart	
3	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Will Kitto and Cllr Nev Turner declared an interest regarding St Teath Football Club. Cllr Geoff Gale declared an interest in St Teath Allotments Association	
4	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) Ian & Katherine Young, parishioners, attended the meeting to share their plans for developing and restoring Trevellan. The Council thanked them for attending and producing such a comprehensive document.	
5	To receive and approve the Minutes of the Full Council Meeting held on 11th July 2024 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 11 th July 2024 be adopted and signed as a true and accurate record. Cllr Geoff Gale then signed the minutes.	
6	Clerk's Report The Clerk reported that the Council had received a number of communications in the previous month including a parishioner being in touch regarding garden debris being dumped in Trevilley Land and another email commenting on concerns with the recent night time lights switch-off in the area. The Clerk also updated that the Council was now in receipt of governance documents regarding St Teath Allotments Association as requested.	
7	Parish Councillors' Reports No reports given.	
8	Co-option of Council Member The Parish Clerk reported that there has so far been no interest from parishioners regarding joining the Council and stressed that the Parish requires a full compliment of Councillors to enable it to continue to deliver project for the benefit of the whole community. Conversation was had over the importance of finding someone to represent the younger generations within the Parish and Cllr Jo Fleet kindly offered to do a report in the next issue of Timepiece.	JF

	Cllr Geoff Gale PROPOSED that the Council prioritise this situation and thanked Cllr Jo Fleet for her offer to help as well as asking all Councillors to consider who could be approached whilst tasking the Clerk to publicise the vacancy through all avenues. This was SECONDED by Cllr Will Kitto and unanimously SUPPORTED .	ALL CLERK
9	Cornwall Council report – Cllr Dominic Fairman Cllr Dominic Fairman asked for the Council to help publicise the opportunity for people residing within the PL30 postcode to get a reduced Octopus Energy tariff for their electricity as part of its adoption of the large wind turbine on the B3266.	CLERK
10	Planning Matters and Planning Applications No matters or applications received.	
11	Finance Matters <ul style="list-style-type: none"> • To approve expenditure payments. The September schedule of nine expenditure payments was circulated by the Parish Clerk. These were PROPOSED for payment by Cllr Geoff Gale, SECONDED by Cllr Nev Turner and unanimously APPROVED for payment. • To note income The final instalment of the CIL Payment for the purchase of the field at Ben View has been received. • To approve any transfers of funds No transfers undertaken. • To note account balances The bank balances with Unity Trust banks of 5 September 2024 were NOTED. • To note conclusion of the 2023/2024 Audit The Clerk also confirmed that the Annual Audit was now completed with no issues. • To discuss process for the 2025 Community Sparks Fund The Clerk tabled a proposed new timeline for the 2025 Community Sparks Fund whereby the deadline for receiving applications would be the end of the year with awards being discussed and granted before the end of the financial year. This will enable the Fund to run more concurrently with the Council’s Annual Budget. Cllr Nev Turner PROPOSED that the new process be adopted. This was SECONDED by Cllr Geoff Gale and unanimously SUPPORTED. 	CLERK CLERK CLERK
12	Biodiversity No report received.	
13	Funding Opportunities No opportunities discussed.	
14	Equipment Cllr Geoff Gale has completed the monthly Playground Inspections and talked the Council through the actions required. Cllr Nev Turner PROPOSED that in light of the decay to the sides of the sandpit that this be refurbished as a matter of urgency and a budget be assigned to cover the cost of this work. Cllr Will Kitto SECONDED this and it was unanimously SUPPORTED . The lack of bin for the Contractor’s removal of rubbish from around the Parish was also discussed and Cllr Geoff Gale PROPOSED that the Clerk to investigate the situation before finding a solution. This was SECONDED by Cllr Nev Turner and unanimously SUPPORTED . The Council has also been advised that the cost of refurbishing one of the old Clock Tower windows will cost £150. Councillors all felt it was important to keep the history of the Clock Tower and Cllr Nev Turner PROPOSED that the Council cover this and the Church be approached for finding a place to hand the old refurbished window with a plaque explaining its origin. This was SECONDED by Cllr Will Kitto and unanimously SUPPORTED . The Clerk raised the possibility of the Council covering the annual monitoring fee for the defibrillator at the Football Club as part of its coverage of all units in the Parish. The Council considered this a sensible move and the option PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Jo Fleet and unanimously SUPPORTED .	WK CLERK KK CLERK

15	<p>Footpaths</p> <p>The Clerk advised that the path behind the old Butcher's Shop is now being looked at by the landowner.</p> <p>The Clerk reported that following reports from Parishioners, the footpath from St Teath Road across the pig farm to Treburgett has now been cut and the rotten stile will be reported to Cormac for repair.</p> <p>The Clerk also reported that the Council's Footpath Maintenance Contractor had now completed a third cut of the path to Sea View following the Council's agreement to fund this separately, over and above the Parish's Land Management Programme with Cornwall Council. The Council would like to thank its Contractor for their flexibility and willingness to support the Council over such issues.</p> <p>In light of these additional cuts and other observations, the Council will now review the existing LMP agreement and advise Cormac of its thoughts to ensure the correct paths are cut and funding is sufficient to cover the costs. This was PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Jo Fleet and unanimously SUPPORTED.</p>	<p>CLERK</p> <p>GG/CLERK</p>
16	<p>Traffic Calming</p> <p>An update from Cllr Kerri Kitto is expected at the October Full Council meeting.</p>	KK
17	<p>Correspondence</p> <p>A list of all correspondence received during May is attached as an appendix to these minutes however the Clerk highlighted a response from Cornwall Council in response to the Council's request for help over the rising amount of dog fouling in the Parish and outlined the actions that are now going to be taken in a bid to stem this rise and make Parishioners aware of the problem.</p>	
18	<p>Training and Meeting Attendance</p> <p>Code of Conduct Training booked for Cllr Grace Stewart as part of their new councillor training.</p>	
17	<p>To agree Matters for the next Meeting</p> <p>The following items to be added to the agenda for the July meeting:</p> <ul style="list-style-type: none"> • Equipment • Traffic calming • Footpaths • Allotments • Biodiversity • Devolution <p>All agenda submissions to be received by 23 September 2024.</p>	
18	<p>Diary Dates</p> <p>23 Sept Deadline for receipt of agenda submissions</p> <p>3 Oct 7pm Full Council Meeting</p>	
19	<p>Full Meeting Closed</p> <p>The meeting was closed at 20.45pm</p>	

Signed:

Date:

St Teath Parish Council
Monthly Correspondence

Month: July 2024

Date	Author	Subject	Any action
2/7	Cornwall Council	Gambling Policy	Forwarded
3/7	Cornwall Council	Integrated Care Commission newsletter	Forwarded
3/7	Cornwall Council	Fixed Penalty Fines Training	Forwarded/Noted
8/7	Cornwall Council	Decarbonisation strategy survey	Forwarded/Actioned
9/7	Allotments Assoc	Sparks Fund request	Filed
10/7	Highways	Port Isaac Junction resurfacing	Forwarded
15/7	Ron Bailey	Lithium Safety Campaign	Noted
17/7	Peninsula Transport	SW regional transport strategy	Forwarded
17/7	Fields in Trust	Adaptions to strategy	Forwarded
17/7	Cormac	Footpath advice	Forwarded
17/7	Cornwall Council	Councillor Resignation process	Actioned
17/7	Cornwall Council	CAP representative update	Actioned
18/7	Forest for Cornwall	Newsletter	Forwarded
22/7	Carnival Committee	Sparks enquiry	Actioned
25/7	MMO	Receipt and action following our letter	Forwarded
29/7	Unity Bank	FSCS Cover confirmation	Actioned
31/7	Western Web	Bogus email advice	Forwarded

Month: August 2024

Date	Author	Subject	Any action
1/8	NALC	Newsletter	Forwarded/Noted
1/8	Cornwall Council	How to be kept up-to-date with Planning	Forwarded/Note
1/8	CALC	Training opps	Forwarded
4/8	Allotments Association	2024 paperwork	Agenda
5/8	Interested Party	Historical enquiry	Forwarded
5/8	Cornwall Council	Planning Newsletter	Forwarded
6/8	MMO	Response to Seaweed Farm letter	Forwarded
8/8	Cornwall Council	Streetlighting Initiative	Forwarded/Social Post
8/8	CORMAC	Footpath 5 report	Replied
9/8	Cornwall Council	Councillor Election concluded	Agenda
18/8	Save Port Isaac Bay	MMO Update newsletter	Forwarded
19/8	Hope for Cornwall	Invite to event	Forwarded
19/8	Ocean Housing	Newsletter	Forwarded
20/8	Parishioner	Garden debris in Trevilly Lane	Actioned
20/8	BDO	Conclusion of Internal Audit	Actioned
26/8	Parishioner	Pre-planning discussion documents	Agenda
27/8	Cornwall Council	Framework for Leisure invitation	Agenda
29/8	CORMAC	LMP amendments request	Agenda
29/8	Uni of Cambridge	Cornwall Land Trust survey	Forwarded
30/8	Cornwall Council	Rubbish Collection roadshows	Actioned

DRAFT