

## St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 3<sup>rd</sup> April 2025 in the Community Centre, St Teath at 7.00pm

**Present:** Cllr Kerri Kitto (Chairman), Cllr Grace Stewart, Cllr Will Kitto, Cllr Jo Fleet, Cllr Linda Setiawan and Cllr Geoff Gale.

**In attendance:** Julie Fairman (Parish Clerk)

Item No.		Action by
1	<b>Welcome</b> Cllr Kerri Kitto welcomed everyone to the meeting.	
2	<b>Apologies for absence</b> None required.	
3	<b>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00.</b> The following declarations of interest were noted: Cllr Will Kitto – Football Club and Playing Field works Cllr Kerri Kitto – Carnival and Christmas Lights committees Cllr Jo Fleet - Timepiece	
4	<b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public)</b> Three members of the public were present.	
5	<b>To receive and approve the Minutes of the Full Council Meeting held on 6<sup>th</sup> March 2024</b> It was <b>RESOLVED</b> that the minutes of the Full Council Meeting held on Thursday, 6 <sup>th</sup> March 2025 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
6	<b>Clerk's Report</b> The Clerk updated Council that she was now in receipt of a copy of the local electoral roll, had been liaising with Cllr Jo Fleet on the upcoming Annual Parish Meeting and was due to undertake the first stage of the Parish Council's annual audit. The Clerk also reported that she is in liaison with the developer of the housing around the Village Green to ascertain boundary ownership for future reference.	<b>CLERK</b>
7	<b>Parish Councillors' Reports</b> Cllr Geoff Gale once more updated the Council on the postponed meeting with Cornall Council regarding the footpath running from Trehannick Farm to the A39 with news that there is a Teams meeting planned to discuss the footpath's access as well as personal safety when it meets the road. He also updated the council over recent insurance administration. Cllr Linda Setiawan reported that she was aware of concerns over road safety due to a car which is sporadically parked outside a property in the village. Cllr Kerri Kitto <b>PROPOSED</b> that she would contact the homeowner to make them aware and see if there was anything the	<b>GG</b>

	Council could do to help. This was <b>SECONDED</b> by Cllr Linda Setiawan and <b>UNANIMOUSLY SUPPORTED</b>	KK
8	<b>Cornwall Council report</b> None provided.	
9	<b>Planning Matters and Planning Applications</b> <i>PA25/02227 – Barns South of Trekee Farmhouse, St Teath – proposed conversion of barns to dwelling and dwelling annexe.</i> Due to internet issues in the Community Centre, Council to consider application and provide comment to the Clerk so that these can be added to the Cornwall Council Planning Portal ahead of the consultation deadline.	ALL
10	<b>Finance Matters</b> <ul style="list-style-type: none"> <li>• <b>To approve expenditure payments.</b> Payment of the April 2025 schedule of 17 expenditure payments were circulated for payment. These were <b>PROPOSED</b> for payment by Cllr Geoff Gale and <b>SECONDED</b> by Cllr Grace Stewart for payment.</li> <li>• <b>To note income</b> Bank interest has been received from Unity Trust Bank.</li> <li>• <b>To approve any transfers of funds</b> No transfers undertaken.</li> <li>• <b>To note account balances</b> The bank balances with Unity Trust were <b>NOTED</b>.</li> </ul>	CLERK
11	<b>Traffic Calming</b> No further updates received so this item will be removed from the Full Council agenda for the time being.	
12	<b>Devolution</b> Cllr Kerri Kitto updated the meeting that the Council's legal team is now awaiting final information so that the devolution project of the transfer of the Pre-School building and surrounding land to St Teath Parish Council can be progressed. The Parish Clerk reported that she had mentioned the ongoing issue with regard to the mistaken leaseholder situation to the Delabole PC Parish Clerk and hoped they could facilitate a joined-up approach to getting this resolved swiftly.	CLERK
13	<b>Biodiversity</b> The Council is making biodiversity the focus for the Annual Parish Meeting on Thursday, 15 May and work is underway to encourage local groups to attend and give an update on what they are currently up to in terms of their biodiversity duty.	CLERK
14	<b>Local Council Elections</b> The Clerk updated members on the Statements of Persons Nominated for St Teath and that there will be no contested election. The new Council will form from 6 May with the Annual Council Meeting taking place on 15 May.	
15	<b>Funding Opportunities</b> Cllr Kerri Kitto updated the Council that we are still awaiting news of the recent funding applications to Cornwall Council's Community Capacity Fund and Levelling Up Fund.	
16	<b>Equipment</b> Cllr Kerri Kitto advised that work to make the sand pit in the play area safe and more durable has been completed as well as repairs to the gate. The Parish Clerk also advised that the annual RoSPA playground inspection would be taking place during April.	
19	<b>Upcoming Events</b> The Council discussed the upcoming VE Day commemorations on 8 May and noted that there will be a Coffee Morning planned between 10am – 12pm in the Community Centre as well as a proposed church service as well as the St Teath bellringers joining in the national ring in the evening. Cllr Kerri Kitto <b>PROPOSED</b> that the Council also approach a local parishioner to see if	

	they are willing to read the official Proclamation in the morning next to the Clock Tower. This was <b>SECONDED</b> by Cllr Geoff Gale and <b>UNANIMOUSLY SUPPORTED</b> .	<b>GG</b>
<b>20</b>	<b>Correspondence</b> The Parish Clerk tabled the summary of recent correspondence which the Council has received over the past month and which has been covered through the meeting's agenda as well as reporting that she had also received a request for burial information which will be passed to St Teath Church and a request for advice from parishioners with a particular housing issue which she is passing on to Cornwall Council and Ben Maguire MP as it is not a Parish Council issue.	<b>CLERK</b>
<b>21</b>	<b>Training and Meeting Attendance</b> The Parish Clerk reminded all Councillors that they will need to attend Code of Conduct training when the new Council is formed in May.	
<b>22</b>	<b>To agree Matters for the next Meeting</b> The following items to be added to the agenda for the May meeting: <ul style="list-style-type: none"> <li>• Funding</li> <li>• Devolution</li> <li>• Biodiversity</li> <li>• Equipment</li> </ul> All agenda submissions to be received by 5 May 2025.	
<b>23</b>	<b>Diary Dates</b> <b>1 May</b> <b>Local Council Elections</b> <b>5 May</b> <b>Deadline for receipt of agenda submissions</b> <b>15 May 6pm</b> <b>Annual Parish Meeting</b> <b>7pm</b> <b>Annual Council Meeting</b>	
<b>24</b>	<b>Full Meeting Closed</b> The meeting closed at 20.10pm	

Signed:

Date: