

## St Teath Parish Council

**Minutes of the Annual Council Meeting of St Teath Parish Council held on Thursday, 15<sup>th</sup> May 2025 in the Community Centre, St Teath at 7.00pm**

**Present:** Cllr Kerri Kitto, Cllr Grace Stewart, Cllr Jo Fleet, Cllr Linda Setiawan and Cllr Geoff Gale. Cllr Will Kitto joined half way through the meeting.

**In attendance:** Julie Fairman (Parish Clerk), Cllr David Garrigan and three members of the public.

| Item No. |  | Action by |
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| 1        | <b>Welcome</b><br>Cllr Kerri Kitto welcomed everyone to the meeting and especially to Kirsty Burton who joins as a new Parish Councillor.  |           |
| 2        | <b>Apologies for absence</b><br>None.  |           |
| 3        | <b>Election of Chairman</b><br>Cllr Jo Fleet <b>PROPOSED</b> that Cllr Kerri Kitto be elected Chairman. This was <b>SECONDED</b> by Cllr Geoff Gale and <b>UNANIMOUSLY SUPPORTED</b> .   |           |
| 4        | <b>Election of Vice Chairman</b><br>Cllr Kerri Kitto <b>PROPOSED</b> that Cllr Geoff Gale be elected Vice Chairman. This was <b>SECONDED</b> by Cllr Grace Stewart and <b>UNANIMOUSLY SUPPORTED</b> .  |           |
| 5        | <b>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00.</b><br>None.   |           |
| 6        | <b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public)</b><br>Parishioners linked to PA25/02251 planning application attended to support the application.  |           |
| 7        | <b>To receive and approve the Minutes of the Full Council Meeting held on 3<sup>rd</sup> April 2025</b><br>It was <b>RESOLVED</b> that the minutes of the Full Council Meeting held on Thursday, 3 <sup>rd</sup> April 2025 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.                       |           |
| 8        | <b>Planning Matters and Planning Applications</b><br><b><i>PA25/02551 – Ruan, St Teath – replacement garage and storage building with hobby room above, access steps and decking and extended footpath</i></b><br>Cllr Kerri Kitto <b>PROPOSED</b> no objections. This was <b>SECONDED</b> by Cllr Geoff Gale and <b>UNANIMOUSLY SUPPORTED</b> . |           |
| 9        | <b>Finance Matters</b> <ul style="list-style-type: none"> <li><b>To approve expenditure payments.</b></li> </ul> Payment of the May 2025 schedule of 15 expenditure payments were circulated for payment. Cllr Grace Stewart queried the amount listed as a direct debit payment for Acronyms and  |           |

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|           | <p>requested the Clerk to clarify. These were then <b>PROPOSED</b> for payment by Cllr Geoff Gale, <b>SECONDED</b> by Cllr Grace Stewart and <b>UNANIMOUSLY APPROVED</b> for payment.</p> <ul style="list-style-type: none"> <li>• <b>To appoint a Councillor to oversee the authorisation of the electronic payments.</b></li> </ul> <p>Council <b>PROPOSED</b> that Cllr Geoff Gale authorise the electronic payments for this month.</p> <ul style="list-style-type: none"> <li>• <b>To note income</b></li> </ul> <p>No income was received.</p> <ul style="list-style-type: none"> <li>• <b>To approve any transfers of funds</b></li> </ul> <p>No transfers undertaken.</p> <ul style="list-style-type: none"> <li>• <b>To note account balances</b></li> </ul> <p>The bank balances with Unity Trust were <b>NOTED</b>.</p> | <p><b>CLERK</b></p> <p><b>GG</b></p> |
| <b>10</b> | <p><b>To agree Matters for the next Meeting</b></p> <p>The following items to be added to the agenda for the April meeting:</p> <ul style="list-style-type: none"> <li>• Devolution</li> <li>• Biodiversity</li> <li>• Equipment</li> <li>• Insurance</li> <li>• Footpaths</li> <li>• Grant requests</li> <li>• Parishioner requests</li> </ul> <p>All agenda submissions to be received by 4 June 2025.</p>   |                                      |
| <b>11</b> | <p><b>Diary Dates</b></p> <p><b>4 June                      Deadline for receiving items for the next meeting's agenda</b></p> <p><b>12 June 7pm      Full Council Meeting</b></p>   |                                      |
| <b>12</b> | <p><b>Meeting Closed</b></p> <p>The meeting closed at 19.55pm</p>  |                                      |

Signed:

Date: