

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 3 July 2025 in St Teath Community Centre. St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Jo Fleet, Cllr Linda Setiawan, Cllr Kirsty Burton and Cllr Will Kitto.

In attendance: Julie Fairman (Parish Clerk). David Garrigan, Cornwall Councillor.

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No.		by
1.	Welcome	
	Cllr Kerri Kitto welcomed everyone to the meeting.	
2.	Apologies for absence	
	Cllr Grace Stewart. Cllr Geoff Gale	
3.	Declarations of Interest. To receive registered and non-registered disclosable interests	
	and non-registerable interests. To advise of any dispensations granted in line with the	
	Code of Conduct. To declare any gifts over the value of £25.00.	
	Cllr Will Kitto – Football Club & PA25/04154 Planning Application	
	Cllr Kerri Kitto – Acrewood Project & PA25/04154 Planning Application	
4.	Public Participation – members of the public are invited to speak on items on the agenda	
	or raise items for future agendas. (Meeting then closes to the public)	
	None present.	
5.	Cornwall Council Report	
	Cllr David Garrigan outlined issues that he was aware of for parishioners benefit and the	
	actions he has been working on recently:	
	 Camelford bypass – plans have now been dropped by the Government 	
	 95 bus route – Cornwall Council are working with the Transport Team to find 	
	solutions for the issues for buses navigating the junction by the Clock Tower	
	 Extension of the Camel Trail – two engagement events planned to increase 	
	awareness	
	 SPF funding reduction for 2026 budget 	
6.	To receive and approve the Minutes of the Annual Council Meeting held on 12 June 2025	
	It was RESOLVED that the minutes of the Annual Council Meeting held on Thursday, 12 June	
	2025 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the	
	minutes.	
7.	Clerk's Report	
	The Clerk advised that she had been liaising with the residents of Rosewater Park who have	
	had their defibrillator taken and not returned. Cllr Kerri Kitto expressed the Council's dismay	
	over this and in consultation with the resident who had instigated the funding for the	
	equipment PROPOSED that the matter now be handed to the Police. This was SECONDED	
	by Cllr Jo Fleet and UNANIMOUSLY SUPPORTED.	CLERK
	The Clerk has also instigated the break clause for the leasehold of the toilets in Delabole as	
	per the previous meeting's minutes and table d a new IT policy for adoption. Cllr Kerri Kitto	

	PROPOSED that this document be ADOPTED . This was SECONDED by Cllr Jo Fleet and UNANIMOUSLY SUPPORTED .	CLERK
	Parish Councillor's Reports	
	None received.	
9.	Planning Matters and Planning Applications	
	a) PA25/02908 – Gwyn Fenton, St Teath – construction of a rural cabin for residential	
	use	
	The Council discussed the application and it was RESOLVED that a Neutral stance be added	
	to Cornwall Council's Planning Portal alongside relevant comments resulting in local	
	knowledge of the area. PROPOSED by Cllr Jo Fleet. SECONDED by Cllr Kerri Kitto.	
	UNANIMOUSLY SUPPORTED.	CLERK
	b) PA25/04154 – Rosevale Gardens, St Teath – construction of a single storey rear	
	extension	
	The Council discussed the application and it was RESOLVED that a Neutral stance be added	
	to Cornwall Council's Planning Portal alongside relevant comments resulting in local	CLERK
	 knowledge of the area. PROPOSED by Cllr Linda Setiawan. SECONDED by Cllr Kirsty Burton. c) PA25/04204 – Atlantic View, St Teath – demolition of existing building and 	CLERK
	erection of ne dwelling together with associated works	
	The Council discussed the application and it was RESOLVED that a Neutral stance be added	
	to Cornwall Council's Planning Portal alongside relevant comments resulting in local	
	knowledge of the area. PROPOSED by Cllr Kerri Kitto. SECONDED by Cllr Will Kitto.	
	UNANIMOUSLY SUPPORTED.	CLERK
10.	Finance Matters	
	To approve expenditure payments.	
	Payment of the July 2025 schedule of 12 expenditure payments were circulated for	
	payment. These were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Jo Fleet	
	and UNANIMOUSLY APPROVED for payment.	CLERK
	• To approve the Councillor responsible for authorising this month's electronic	
	payments	
	It was RESOLVED that Cllr Kerri Kitto will authorise the July online payments.	КК
	To note income	
	Interest received on the Savings Account.	
	To approve any transfers of funds	
	No transfers made.	
	To note account balances	
	The bank balances with Unity Trust Bank were noted.	
	 To discuss the latest round of Community Sparks funding 	
	Council noted that the news of a biannual award will be appearing in the July edition of	GG
11.	Timepiece with reminders of the deadline being posted on the Facebook Community page.	66
	Traffic Calming	
	No progress to report however a letter had been received from a local parishioner regarding	
	the Speedwatch team which was noted as not being part of the Council's remit. The Council	
	tasked the Clerk with asking the team to revisit the school end of the village. PROPOSED by	
12	Cllr Kerri Kitto. SECONDED by Cllr Will Kitto. UNANIMOUSLY SUPPORTED.	CLERK
12.	Equipment Update	
	The Clerk updated the Council on the actions required from the annual playground	
	inspections which Cllr Geoff Gale had prioritised and looked at. She had met with the	
	Council's Maintenance Contractor and agreed which works were required.	
	Council also discussed the current citing of the parish's noticeboards and it was agreed to	
	move the one outside the school to the bus shelter. PROPOSED by Cllr Kerri Kitto.	CLERK
	SECONDED by Cllr Jo Fleet. UNANIMOUSLY SUPPORTED. It was also suggested that a poster	

Fleet. SECONDED by Cllr Kerri Kitto. UNANIMOUSLY SUPPORTED.JFThe Clerk also asked that Councillors consider the use of social media for the Council's needs. To be added to the agenda for the next meeting.ALLFollowing the annual playground inspection report, it was also agreed that a new recycled plastic bench be purchased for the Village Green as the cost of the repair of the existing wooden one was comparative in price. PROPOSED by Cllr Kerri Kitto. SECONDED by Cllr JoALL13.Devolution Cllr Kerri Kitto updated Council that it is awaiting the lease sign-off.CLERK14.Biodiversity No progress to report however new Planning Notes from Cornwall Council to be passed to Cllr Grace Stewart for her interest.CLERK15.Upcoming Events CAP Meeting is due to be held on 7 July. Cllr Kerri Kitto PROPOSED that the current dog ban be lifted for the Dog Show element of the upcoming Carnival. SECONDED by Cllr Jo Fleet. UNANIMOUSLY SUPPORTEDI6.16.Correspondence The Clerk updated Council that a response had been received from Cornwall CouncilIf an end of the current is a curr
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The Clerk updated Council that a response had been received from Cornwall Council
regarding Footpath 13 which states that due to funding constraints, no further works can be
undertaken to move the current site of where the path reaches the A39. The Council
requested that the Clerk respond asking that although it understands Cornwall Council's
position, that the path itself should be kept passable to the point where it reaches the A39
including proper signage. PROPOSED by Cllr Kerri Kitto. SECONDED by Cllr Jo Fleet.
UNANIMOUSLY SUPPORTED CLERK
17. Training and Meeting Attendance
The Clerk reminded Councillors to undertake their Code of Conduct training.
18. To agree Matters for Next Meeting
Social Media thoughts
Devolution
Community Sparks Funding
Biodiversity
Equipment Update
19. Diary Dates
27 Aug Deadline for receiving items for agenda for next meeting
4 Sept 7pm Full Council Meeting
20. Full Council Meeting Closed
The meeting closed at 8.30pm

Signed:

Date: