

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 4 September 2025 in St Teath Community Centre. St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Jo Fleet, Cllr Linda Setiawan, Cllr Grace Stewart, Cllr Geoff Gale and Cllr Will Kitto.

In attendance: Julie Fairman (Parish Clerk).

Item No.		Action by
1.	Welcome Cllr Kerri Kitto welcomed everyone to the meeting.	
2.	Apologies for absence Cllr Kirsty Burton	
3.	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Will Kitto – Football Club Cllr Kerri Kitto – Acrewood Project & Carnival Cllr Linda Setiawan – Community Centre	
4.	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) Three members of the parish attended and made representation regarding the re-routing of the 95 bus route which now means Trelill is without a bus service. The decision has been blamed on the inability of the bus to manoeuvre round the Clock Tower due to parked cars. The Council agreed to support the group with a letter to Timepiece and a communication with residents in The Square asking for more consideration.	CLERK
5.	Cornwall Council Report Cllr David Garrigan sent a report regarding the 95 bus route which outlined the actions he and fellow councillors had already taken to support the concern.	
6.	To receive and approve the Minutes of the Full Council Meeting held on 3 July 2025 It was RESOLVED that the minutes of the Annual Council Meeting held on Thursday, 3 July 2025 be adopted and signed as a true and accurate record. Cllr Kerri Kitto then signed the minutes.	
7.	Clerk's Report The Clerk advised that the Council had received full sign-off from the Internal Auditors for its annual audit. All other matters to be covered in the meeting's agenda.	CLERK
8.	Parish Councillor's Reports Cllr Geoff Gale to follow up with Cornwall Council regarding Footpath 13 to ensure the Council takes on board the Council's wishes.	GG

	Cllr Kerri Kitto had also been approached by another food truck business and PROPOSED that they be given permission to park in the Football Club car park as requested. This was SECONDED by Cllr Will Kitto and UNANIMOUSLY SUPPORTED .	KK
9.	Planning Matters and Planning Applications No applications received.	
10.	Finance Matters <ul style="list-style-type: none"> • To approve expenditure payments. Payment of the September 2025 schedule of 12 expenditure payments were circulated for payment. These were PROPOSED for payment by Cllr Grace Stewart, SECONDED by Cllr Kerri Kitto and UNANIMOUSLY APPROVED for payment. • To approve the Councillor responsible for authorising this month's electronic payments It was RESOLVED that Cllr Kerri Kitto will authorise the September online payments. • To note income None. • To approve any transfers of funds No transfers made. • To note account balances The bank balances with Unity Trust Bank were noted. 	CLERK KK
11.	Community Sparks Fund The Council received five applications for funding from three different local groups and organisations for this new biannual fund round. After much debate Cllr Jo Fleet PROPOSED that all three applicants would receive Community Sparks funding towards their projects. This was SECONDED by Cllr Geoff Gale and SUPPORTED by all those able to vote.	CLERK
12.	Funding Update The Clerk updated the Council on the new LMP Enhanced Funding opportunity and it was agreed that the Clerk submit three applications for: <ul style="list-style-type: none"> • 549/12/1 & 549/15/1 (Bramble Lane behind Trehannick) as this is a well used path but has drainage issues • 549/2/1 (behind the old butcher's shop) for possible stile improvements • 549/5/1 (opposite Sea View Farmshop) for possible stile improvements The Clerk also tabled the Peninsula Transport £100K Rural Mobility Fund and it was suggested that this is passed to the Community Bus team for consideration.	CLERK CLERK
13.	Insurance Update Cllr Geoff Gale updated the Council on the settlement of the claim made in 2019.	
14.	Traffic Calming The Clerk had received an email from St Kew Parish Council asking if the Council was aware of the fading lines at the B3314 Pendoggett to China Downs junction but these appear to now have been repainted. Clerk to con firm such with St Kew PC.	CLERK
15.	Equipment Update The Council remains concerned about the missing defibrillator which was taken and not replaced from Rosewater Park. Duchy Defibrillators, from whom the original unit was purchased, has now requested its loan unit be returned so a new unit needs to be purchased asap. The Council feels strongly that it had funded the original unit alongside one of the Rosewater residents and that it would be wrong to use parish monies to fund a replacement unit. Cllr Kerri Kitto PROPOSED that the Clerk speak to the park owner again reiterating that there are no funds available to pay for the replacement. This was SECONDED by Cllr Geoff Gale and UNANIMOUSLY SUPPORTED .	CLERK
16.	Devolution Cllr Kerri Kitto updated Council that it is awaiting the lease sign-off.	
17.	Biodiversity	

	Cllr Grace Stewart updated the Council on the suspension of the Port Isaac Bay seaweed farm and the Council wishes to continue to monitor the situation.	
18.	Upcoming Events None.	
19.	Social Media Presence The Council discussed its use of social media for communicating with the Parish and Cllr Geoff Gale PROPOSED that alongside Timepiece inclusions it would continue to post on the St Teath Community Page. This was SECONDED by Cllr Kerri Kitto and UNANIMOUSLY SUPPORTED .	
20.	Correspondence The Clerk shared the latest Citizen's Advice data regarding requests from local people in the area which showed queries had been made for help on debt management and benefit issues. An approach had also been made by Needs Budget for Cornwall concerned with the cuts in public services. The Council will monitor their progress. The Council also received an email from a concerned resident over the noise and impact of the Carnival Week on local residents. The Council is happy that the Carnival Committee has the right licences in place and have always supported this important event for the Parish. Cllr Grace Stewart PROPOSED supporting the Clerk's decision for the concerns to be passed on to the Carnival Committee for future learnings. This was SECONDED by Cllr Geoff Gale and UNANIMOUSLY SUPPORTED .	
21.	Training and Meeting Attendance The Council has been invited to attend a Neighbourhood Planning meeting on Neighbourhood Statements. Clerk and Chair to attend.	KK/CLERK
22.	To agree Matters for Next Meeting LMP Enhanced Funding Devolution Village Green paths Biodiversity Equipment Update	
23.	Diary Dates 10 Sept Age Friendly Communities Webinar 30 Sept Neighbourhood Planning Teams Meeting 31 Sept Deadline for receiving items for agenda for next meeting 2 Oct 7pm Full Council Meeting 20 Oct CAP Meeting	
24.	Full Council Meeting Closed The meeting closed at 8.53pm	

Signed:

Date: