

## St Teath Parish Council

**Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 6 November 2025 in St Teath Community Centre. St Teath at 7.00pm**

**Present:** Cllr Will Kitto (Chairman), Cllr Grace Stewart, Cllr Kirsty Burton and Cllr Jo Fleet.

**In attendance:** Cllr David Garrigan (Cornwall Council) and Julie Fairman (Parish Clerk).

Item No.		Action by
1.	<b>Welcome</b> Cllr Will Kitto welcomed everyone to the meeting.	
2.	<b>Apologies for absence</b> Cllr Linda Setiawan, Cllr Kerri Kitto, Cllr Geoff Gale	
3.	<b>Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00.</b> Cllr Will Kitto – Football Club	
4.	<b>Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public)</b> None present.	
5.	<b>Cornwall Council Report</b> Cllr David Garrigan updated the Council on the latest situation regarding the Route 95 bus route and advised that there were further discussions to be had with the Working Group before returning to present thoughts to the December Full Council Meeting. He also referenced the new Neighbourhood Priorities Statement system being rolled out across the county. Cllr Kerri Kitto and the Parish Clerk attended a recent training session and it was agreed to review a summary presentation on the new system at the December Full Council Meeting.	
6.	<b>To receive and approve the Minutes of the Full Council Meeting held on 2 October 2025</b> It was <b>RESOLVED</b> that the minutes of the Full Council Meeting held on Thursday, 2 October 2025 be adopted and signed as a true and accurate record. Cllr Will Kitto then signed the minutes.	
7.	<b>Clerk's Report</b> The Clerk advised the Council that she has prepared a draft Budget for consideration at this meeting and that all bank reconciliation was up to date for the year.	
8.	<b>Parish Councillor's Reports</b> Cllr Will Kitto updated Council on developments with the Pre-School building and his concerns over the likely deterioration of the building unless its devolution alongside the actions required from the Pre-school moving out were finalised soon.	
9.	<b>Planning Matters and Planning Applications</b> <b><i>PA25/07367 – Spring Barn and outbuilding – listed building consent for the replacement of 12 timber casement windows</i></b>	

	Council reviewed the application and had no comments to make. Clerk to update on the CC Planning Portal.	CLERK
10.	<p><b>Finance Matters</b></p> <ul style="list-style-type: none"> <li>• <b>To approve expenditure payments.</b></li> </ul> <p>Payment of the November 2025 schedule of 10 expenditure payments were circulated for payment. The payments were otherwise <b>PROPOSED</b> for payment by Cllr Will Kitto, <b>SECONDED</b> by Cllr Grace Stewart and <b>UNANIMOUSLY APPROVED</b>.</p> <ul style="list-style-type: none"> <li>• <b>To approve the Councillor responsible for authorising this month's electronic payments</b></li> </ul> <p>It was <b>RESOLVED</b> that Cllr Grace Stewart will authorise the November online payments.</p> <ul style="list-style-type: none"> <li>• <b>To note income</b></li> </ul> <p>None.</p> <ul style="list-style-type: none"> <li>• <b>To approve any transfers of funds</b></li> </ul> <p>No transfers made.</p> <ul style="list-style-type: none"> <li>• <b>To note account balances</b></li> </ul> <p>The bank balances with Unity Trust Bank were noted.</p> <ul style="list-style-type: none"> <li>• <b>To discuss the proposed Budget for 2026-2027 in accordance with Precept requirements.</b></li> </ul> <p>The Clerk tabled the proposed Budget which the Council discussed in detail. In light of the ongoing Devolution project issues, it was agreed to reconvene for final approval at the December Full Council Meeting.</p>	<p>CLERK</p> <p>CLERK</p> <p>GS</p> <p>ALL</p>
11.	<p><b>Footpaths</b></p> <p><b>LMP Enhanced Funding</b> - The Clerk reiterated the issue with finding a supplier to undertake the works proposed by the Council and it was therefore agreed that the Council would not be submitting a bid for the additional funding.</p> <p><b>Village Green</b> – The Clerk met with the Council's Maintenance Contractor and outlined the works required to complete the repairs to the entrance and paths. Council tasked the Clerk with getting a quote for the works for further discussion at the December Full Council Meeting.</p>	CLERK
12.	<p><b>Equipment Update</b></p> <p><b>Rosewater Defibrillator</b> - The Clerk reported that no further communication had been received as to the replacement of the missing defibrillator following a resident mislaying the original. Council asked the Clerk to ascertain that a new unit is now in place.</p> <p><b>Playground repairs</b> – The Clerk updated the Council that all of the repairs were now completed apart from new slates on two of the benches and finding a solution to the soft close for the yellow gate onto the pavement from the Playing Field.</p>	<p>CLERK</p> <p>CLERK</p>
13.	<p><b>Devolution</b></p> <p>Cllr Will Kitto once again updated Council as to his concerns with the progress surrounding the preschool building and it was agreed that the Clerk attempt to organise a meeting with all parties to help get quicker decisions and action.</p>	CLERK
14.	<p><b>Biodiversity</b></p> <p>No report or action made.</p>	
15.	<p><b>Upcoming Events</b></p> <p>The Clerk reminded the Council that there would be a Remembrance Service on the following Sunday and the Christmas Lights Switch-on is planned for 29 November.</p>	
16.	<p><b>Correspondence</b></p> <p>The Clerk shared with the Council recent correspondence received including a request to update the St Teath entry on the Cornish Places information tool. The Council tasked the Clerk to undertake this before the deadline of 19 November.</p> <p>A University of the Built Environment student had requested input on a survey on radon awareness. Cllr Will Kitto kindly offered to complete the online survey.</p>	<p>CLERK</p> <p>WK</p>

	<p>The Council had also received a document outlining the Community Highways Improvement Programme from Cornwall Council. Council asked if Cllr David Garrigan could explore this more fully at the December Full Council Meeting.</p> <p>Cllr Geoff Gale has also emailed the Clerk regarding the Camel Valley Connect project which has been explained at the recent CAP Meeting and Cllr David Garrigan was able to tell the Council that it is due to receive a presentation on the rural transport initiative soon.</p>	<b>DG</b>
<b>17.</b>	<p><b>Training and Meeting Attendance</b></p> <p>Nothing to note.</p>	
<b>18.</b>	<p><b>To agree Matters for Next Meeting</b></p> <p>2025 – 2026 Budget and Precept Requirement</p> <p>Neighbourhood Priorities Statement</p> <p>Village Green Works</p> <p>Devolution</p> <p>Biodiversity</p> <p>Equipment Update</p>	
<b>19.</b>	<p><b>Diary Dates</b></p> <p><b>24 Nov                      Deadline for receiving items for agenda for next meeting</b></p> <p><b>4 Dec      7pm      Full Council Meeting</b></p>	
<b>20.</b>	<p><b>Full Council Meeting Closed</b></p> <p>The meeting closed at 8.42pm</p>	

Signed:

Date: