



ST. TEATH
PARISH COUNCIL

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 4 December 2025 in St Teath Community Centre. St Teath at 7.00pm

Present: Cllr Kerri Kitto (Chairman), Cllr Will Kitto, Grace Stewart, Cllr Geoff Gale, Cllr Kirsty Burton and Cllr Jo Fleet.

In attendance: Cllr David Garrigan (Cornwall Council) and Julie Fairman (Parish Clerk).

Item No.		Action by
1.	Welcome Cllr Kerri Kitto welcomed everyone to the meeting.	
2.	Apologies for absence Cllr Linda Setiawan	
3.	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Will Kitto – Football Club	
4.	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) None present.	
5.	Cornwall Council Report Cllr David Garrigan updated the Council on a number of new initiatives coming from Cornwall Council: <ul style="list-style-type: none">• Funding for renovation of 50 more homes to be put back into Cornwall Housing each month• A new Kernow Industrial Growth Fund, providing £30m over 2026-27 and 2027-28 to the Council as flexible capital to invest in Cornwall's sectoral advantages such as critical minerals, renewable energy and marine innovation• The hope for the equivalent of Mayoral Level Funding following the decision to by the Government to explore designating the council as a Single Foundation Strategic Authority'	
6.	To receive and approve the Minutes of the Full Council Meeting held on 6 November 2025 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 6 November 2025 be adopted and signed as a true and accurate record. Cllr Will Kitto then signed the minutes as Chair of that meeting.	
7.	Clerk's Report The Clerk advised the Council that November and December had been busy months with the Budget, Precept demand and accounts reconciliation requiring a lot of work. The focus now was ensuring the Council is compliant with the new Assertion 10 requirements of the upcoming Audit process.	
8.	Parish Councillor's Reports None given.	

9.	<p>Planning Matters and Planning Applications</p> <p>The Council has received a request from Cornwall Council for ideas of possible large scale sites for development. The Council will be reviewing the map supplied by Cllr David Garrigan and responding accordingly.</p>	ALL
10.	<p>Finance Matters</p> <ul style="list-style-type: none"> • To approve expenditure payments. <p>Payment of the December 2025 schedule of 12 expenditure payments were circulated. The payments were PROPOSED for payment by Cllr Kerri Kitto, SECONDED by Cllr Kirsty Burton and UNANIMOUSLY APPROVED.</p> <ul style="list-style-type: none"> • To approve the Councillor responsible for authorising this month's electronic payments <p>It was RESOLVED that Cllr Geoff Gale will authorise the November online payments.</p> <ul style="list-style-type: none"> • To note income <p>None.</p> <ul style="list-style-type: none"> • To approve any transfers of funds <p>No transfers made.</p> <ul style="list-style-type: none"> • To note account balances <p>The bank balances with Unity Trust Bank were noted.</p> <ul style="list-style-type: none"> • To discuss the proposed Budget for 2026-2027 in accordance with Precept requirements. <p>The Clerk tabled the Proposed Budget and the Council reviewed the remaining outstanding budget lines before agreeing the Final 2026 – 2027 Budget. Cllr Geoff Gale PROPOSED the Budget be ADOPTED, SECONDED by Cllr Kerri Kitto and UNANIMOUSLY APPROVED.</p> <p>In light of the Budget being set, the Council then discussed and agreed to increase the Precept request of Cornwall Council to ensure it was able to cover all of its costs over the year as well as importantly continue to provide its highly appreciated services for the community, funding for local groups and organisations and the ability to pursue the major devolution project which will hopefully benefit the entire parish. After much debate, Cllr Geoff Gale PROPOSED a Precept demand of £40,000 which was SECONDED by Cllr Kerri Kitto and UNANIMOUSLY SUPPORTED. This will mean that a Band D annual community tax contribution will rise by £1.95 per month. The Parish Clerk to now complete the demand ahead of the end of the year deadline.</p>	CLERK GG CLERK
11.	<p>Footpaths</p> <p>Village Green – The Clerk met with a local contractor to obtain quotes for making good the pathway entrance from The Meadows into the Village Green as well as repairing the pathways around the Green itself. The quote, broken down into three tranches of work, was presented to the Council for consideration. A further quote to now be obtained for tarmacading the areas.</p> <p>Footpaths & General Maintenance Tender – the Council acknowledged that the present Footpath & General Maintenance Contract is now due for re-tendering and tasked the Clerk with undertaking this in the New Year.</p>	CLERK CLERK
12.	<p>Equipment Update</p> <p>Rosewater Defibrillator - The Clerk reported that a new unit is now in place following the disappearance of the previous unit and the Council wished to thank the owner of the Park for funding this.</p> <p>Playground repairs – The Clerk updated the Council that all of the repairs were now completed apart from ensuring the yellow gate onto the pavement from the Playing Field closes appropriately. Instructions for this have now been received and the Council's Maintenance Contractor will complete this final action.</p>	CLERK
13.	<p>Devolution – PreSchool Building</p> <p>Cllr Kerri Kitto updated the Council that updated paperwork had to be signed now and that following a meeting that she and the Parish Clerk had attended at the end of November</p>	

	that the handover was progressing with Cornwall Council and the Academy Trust. The Council's solicitor had also advised that all works listed as necessary for the handover by the Trust should also be completed.	
14.	Biodiversity No report or action made.	
15.	Upcoming Events None advised.	
16.	Correspondence The Clerk had already shared all correspondence received over the previous month with Councillors and a number of the items were covered in this meeting already.	
17.	Training and Meeting Attendance Nothing to note.	
18.	To agree Matters for Next Meeting Village Green Works Footpath & General Maintenance Tender Devolution Biodiversity Equipment Update	
19.	Diary Dates 22 Jan Deadline for receiving items for agenda for next meeting 29 Jan 7pm Full Council Meeting	
20.	Full Council Meeting Closed The meeting closed at 8pm	

Signed:

Date: