

St Teath Parish Council

Minutes of the Full Council Meeting of St Teath Parish Council held on Thursday, 2 July 2026 in St Teath Community Centre. St Teath at 7.00pm

Present: Cllr Geoff Gale (Chairman), Cllr Kirsty Burton, Cllr Will Kitto, Cllr Jo Fleet and Cllr Linda Setiawan.

In attendance: Julie Fairman (Parish Clerk).

Item No.		Action by
1.	Welcome Cllr Geoff Gale welcomed everyone to the meeting.	
2.	Apologies for absence Cllr Grace Stewart and Cllr Kerri Kitto	
3.	Declarations of Interest. To receive registered and non-registered disclosable interests and non-registerable interests. To advise of any dispensations granted in line with the Code of Conduct. To declare any gifts over the value of £25.00. Cllr Geoff Gale, Cllr Kirsty Burton – St Teath Garden Allotments Association Cllr Will Kitto – St Teath Football Club Cllr Linda Setiawan – St Teath Community Centre	
4.	Public Participation – members of the public are invited to speak on items on the agenda or raise items for future agendas. (Meeting then closes to the public) None present.	
5.	Cornwall Council Report No report provided.	
6.	To receive and approve the Minutes of the Full Council Meeting held on 11 June 2026 It was RESOLVED that the minutes of the Full Council Meeting held on Thursday, 11 June 2026 be adopted and signed as a true and accurate record. Cllr Geoff Gale then signed the minutes as Chair of this meeting.	
7.	Clerk's Report The Clerk has battled with the lack of Council laptop due to its breakdown but has still managed to complete all actions from the previous meetings. Time has also been spent on preparing the documents for Staffing Matters and a number of key maintenance projects around the parish.	
8.	Parish Councillor's Reports All of the Councillors recently met to understand the actions required for the weekly inspections of the playground equipment in the Playing Field and Village Green as now dictated by the Council's insurer. Clerk to forward the rota to all Councillors and to update this monthly.	CLERK
9.	Planning Matters and Planning Applications No applications current for discussion. To discuss the new Neighbourhood Priorities Statement opportunity Cllr Jo Fleet offered to run the Clerk's editorial asking parishioners if they would like to join a Working Party to complete the document. Cllr Kerri Kitto has also suggested that she lead	

	the Working Party and that this did not become a segment of Council meetings other than reporting progress via the agenda and minutes. The Working Group needs to meet separately to be focused on a swift completion of the document. Council will review who volunteers to help and then the Clerk to arrange a first meeting towards the end of August. Cllr Geoff Gale PROPOSED Cllr Kerri Kitto's suggestion be APPROVED, which was SECONDED by Cllr Linda Setiawan and UNANIMOUSLY SUPPORTED.	CLERK
10.	Finance Matters <i>To approve expenditure payments.</i> The July 2026 schedule of 14 expenditure payments were circulated. The payments were PROPOSED for payment by Cllr Geoff Gale, SECONDED by Cllr Will Kitto and UNANIMOUSLY APPROVED. <i>To approve the Councillor responsible for authorising this month's electronic payments</i> It was RESOLVED that Cllr Geoff Gale will authorise the July online payments. <i>To note income</i> Interest payment of £425.20 has been received from Unity Trust Bank for the Savings Account. <i>To approve any transfers of funds</i> None. <i>To note account balances</i> The bank balances with Unity Trust Bank were noted.	CLERK GG/CLERK
11.	Insurance This year's insurance premium has been paid however Cllr Geoff Gale updated the Council on his findings with regard to the onerous addition of weekly playground equipment inspections to the Council's insurance policy. The Clerk had also spoken to a number of other clerks to ascertain whether this seems to be the norm now and it appears that this isn't the case across the board so Cllr Geoff Gale PROPOSED that the Council gets alternative quotes at renewal next year. This was SECONDED by Cllr Will Kitto and UNANIMOUSLY SUPPORTED. To now be removed from the agenda.	GG/CLERK
12.	Parish Assets Cllr Kerri Kitto and the Clerk updated the Council on the current situation regarding the transfer of the five land parcels to Delabole Parish Council with all of the paperwork now with the Land Registry for completion. A completion date of 19 May 2027 has been communicated back by the Land Registry but the Clerk is fully expecting further iterations and requirements along the way.	
13	Parish Maintenance <i>To discuss the proposed enhancements for the Village Green paths</i> The Council discussed the two supplier quotations for completing the paths and it was agreed that the tarmac option be accepted with a completion of works ideally in early September. This was PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Kirsty Burton and UNANIMOUSLY SUPPORTED. The Clerk had also tried to complete the funding opportunity from National Grid offering parish councils the chance to bid for funding to village green infrastructure, biodiversity and access however was advised that the Council was not eligible at this stage. <i>To discuss drainage issues for the new football field</i> Cllr Will Kitto has spoken to the adjacent landowners and the situation will be monitored and actioned as required.	
14.	Footpaths <i>To receive an update on footpath maintenance</i> The Council has received a thank you from a resident adjacent to the South West Coast Path who wished to thank the Council's Maintenance Contractor for doing such a great job. <i>To receive an update on the Enhanced LMP Grant opportunity</i>	

	Cllr Geoff Gale PROPOSED he liaise with Mr Aldis and Cllr Grace Stewart to create a priority list of locations which could be included in the Council's bid and report back to Council at the next Full Council Meeting. This was SECONDED by Cllr Jo Fleet and UNANIMOUSLY SUPPORTED.	GG
15.	Equipment Update <i>To receive an update on the repair works required following the annual Playground Inspections</i> The Clerk has instructed the Council's Maintenance Contractor to complete all of the Amber risk repairs identified and that he also liaise with Cllr Geoff Gale regarding the deterioration of the swing that has been removed. <i>To discuss repairs required to the rocker and gates</i> The Parish Clerk shared the quotation for the rocker to be repaired. Cllr Geoff Gale PROPOSED this be accepted which was SECONDED by Cllr Kirsty Burton and UNANIMOUSLY SUPPORTED. The quotation for the repair of the gate was however not accepted and instead the Council tasked the Clerk with finding alternative options which could be installed at the same time as the tarmac works. The Clerk to also ask other clerks which gates they had in their assets. PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Kirsty Burton and UNANIMOUSLY SUPPORTED.	GG CLERK CLERK
16.	Devolution – PreSchool Building Cllr Will Kitto shared the range of discussions happening with regards to the pre-school building as well as possible expansion aspirations for the Football Club facilities. The Council is however unable to proceed until the devolution of the pre-school building is completed and will continue with the existing discussions until this happens.	ALL
17.	Biodiversity Nothing to add at this stage.	
18.	Events Nothing to report.	
19.	Correspondence The Clerk shared new correspondence received with the Council which included: - A housing opportunity in Briar Close for residents who comply with the connection to the parish criteria. - An open letter from South West Water in response to the vote of no confidence they have received. - The road closure order has been received for St Teath Carnival. - A reminder from Duchy Defibrillators regarding taking over the ongoing maintenance of the unit at the Football Club. Council discussed this option and it was agreed this was the right course of action. PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Kirsty Burton and UNANIMOUSLY SUPPORTED. - Thank you letters have been received from the recent recipients of the recent round of Community Sparks Funding. - A request from St Teath Garden Allotments Association requesting the Council to approve a 50% payment towards the repair of the boundary fence as per the lease agreements. After much discussion it was reminded that the Council had already made a £300 donation towards this repair as part of the Association's successful Community Sparks Fund and therefore would be happy to now pay 50% towards the balance of the repair. Cllr Will Kitto PROPOSED that the Clerk write to the Association to arrange the payment, SECONDED by Cllr Jo Fleet and Cllr Linda Setiawan with Cllr Geoff Gale and Cllr Kirsty Burton abstaining due to their conflict of interests.	CLERK CLERK
20.	Training and Meeting Attendance Nothing to note.	
21.	To agree Matters for Next Meeting	

	Parish Maintenance Footpaths Equipment Update Devolution Update Biodiversity	
22.	Diary Dates 27 Aug Deadline for receiving items for agenda for next meeting 3 Sept 7pm Full Council Meeting	
23.	Confidential Session Cllr Geoff Gale RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. • Staffing Matters Council APPROVED the Clerk's proposal following amendments to the documents as requested by Cllr Kirsty Burton and recruitment will now begin for the new Deputy Clerk/Administrator who will eventually replace the existing Parish Clerk. PROPOSED by Cllr Geoff Gale, SECONDED by Cllr Kirsty Burton and UNANIMOUSLY SUPPORTED .	CLERK
24.	Full Council Meeting Closed The meeting closed at 8.42pm	

Signed:

Date: